29.

**Minutes of the CGLMC Ltd Full Meeting Held in the Boardroom, Links House on Monday 13th June 2022**

**Present:** C Yule (Chairman), I Frier, M Armstrong, L Gordon, P Sawers, D Cavellini, D Cheape, A McArtney, S Duncan, C McNicoll

**In Attendance:** M Wells (Chief Executive), A Simpson (Deputy Chief Executive)

The meeting began at 1730 hours.

**1. Apologies**

K Daly, G Murray, A McColgan, R Wardlaw

**2. Any Additional Agenda Items**

The Chairman welcomed C McNicoll to his first board meeting as a trustee.

The Chief Executive indicated that he had two items to discuss with the board and these are held under a confidential minute.

 **3. Declaration of Interest**

I Frier, A McArtney and C McNicoll declared an interest in item 5 of the agenda.

**4. Chief Executive’s Report**

The Chief Executive covered some points of his report.

* Forecasting remains on target but acknowledged continued challenges with cancellations that will ultimately dilute footfall numbers. Covid testing embargo has now been lifted for USA, which is a positive step
* Draft Business Plan which was presented to the trustees at the Strategy meeting will be issued via email to the board and any feedback please submit by email
* He confirmed that staff have commenced with the first of the golf club meetings and this has been well received. It is proposed that these type of meetings with the clubs will replace the Captains Forums
* Working with Abertay University, with the objective of creating a Carnoustie Golf Links Research Centre (in partnership with Abertay University)

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* He indicated a requirement for CGLMC to promote much louder what it does to help the local community via community benefits, value in kind help and free coaching for children, as well as the obvious other benefits as an employer of over 100 (predominantly local) people.
* Planning to host a golf day next year (2023) to mark the 70th anniversary of Ben Hogan’s win at Carnoustie

The Chief Executive discussed the proposed sale of alcohol at the Tee Hut on the course. It is common practice at many courses throughout the UK and would be welcomed by visitors.

The trustees agreed that;

1. The executive proceeds with applying for an alcohol licence

The Chief Executive showed some presentation slides from the company Mather & Co who are event and visitor centre designers, demonstrating progress being made to scope requirements and ideas to improve engagement and the experience for people visiting Carnoustie Golf Links.

**5. Decision Paper**

Held within a confidential minute.

**6. Companies House Matters**

The Deputy Chief Executive explained that the First Gazette had been closed out and the statutory accounts filed. The issue has been brought up with the auditors and they are conducting an internal audit looking into why the accounts took so long to be filed, when they were submitted well ahead of time.

The Chief Executive stated that Angus Council had appointed the Deputy Leader of the Council, Cllr Kenny Braes, as their representative on the board. He has been issued with the relevant paperwork required and has met with the Chairman and Chief Executive.

**7. Approval of the CGLMC Ltd Board Minutes and the Minutes of 15th March 2022**

Approved: D Cheape Seconded: I Frier

**7.1 Approval of the CGLMC Ltd Additional Board Meeting Minutes of 28th March 2022**

Approval: D Cheape Seconded: D Cavellini

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**8. Greens Business**

**8.1 Approval of the Greens & Environment Minutes of 10th May 2022**

Approved: S Duncan Seconded: R Wardlaw (seconded via email)

**9. Finance Business**

**9.1 Finance Director Executive Report**

The Finance Director commented on the price of commercial combined and business interruption insurance and how the premium had more than doubled. He explained that only three insurance companies would provide cover and the decision was made to be supplied by Travellers (large American company).

The Finance Director explained that with the Finance Manager retiring there would be recruitment of a Finance Assistant.

The Finance Director answered a query on the Links House contract. There has been a reduction in the account along with resurfacing costs. Some other remedial works are still outstanding and therefore the completion certificate still cannot be issued.

The Finance Convener stated that the RBS Interest only loan interest rates had just been received that day and would require board approval for which type of loan should be chosen. The Finance Director explained that there were three choices, and he would send details within a decision paper to the board via email with a proposal.

**9.2 Approval of the Finance Minutes and Confidential Minutes of 23rd March 2022**

Approved: D Cavellini Seconded: M Armstrong

**9.3 Approval of the Finance Minutes and Confidential Minutes of 30th May 2022**

Approved: D Cavellini Seconded: I Frier

**10. Tournament Business**

The Tournament Convener covered the winners of the following tournaments.

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The Craws Nest Tassie was won by local Season Ticket Holder, Scott Mann, shooting a course record of 60 in the qualifying rounds on the Burnside Course and then going on to win his 4th Craws Nest Tassie, the first person to do so.

Maulesbank Trophy Winner – Martin Scarborough

Cant Cup – Nicholas & Suzanne Robertson
MacDonald Smith Trophy – Alan Vezza & Kate Waddell

She added that Super Saturday was a fantastic event and she thanked Keir McNicoll and Stuart Milne and their team for all the organising and the smooth running of the event.

**11. Community Benefits Business**

The Community Benefits Convener stated that the relaunch of the programme on the 16th May was very successful, with coverage from local press and posters around Carnoustie. The closing date for applications is the 15th August, therefore a meeting would be held at the start of September with a presentation to the successful applicants in October.

There being no further business the meeting closed at 1950 hours.