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**Minutes of the CGLMC Ltd Community Benefits Sub-Committee Meeting**

 **held in the Boardroom, Links House on Monday 13th January 2020**

**Present:** D Cheape (Convenor), P Sawers, C Yule, I Frier, J McLeish, I Wilson

**In Attendance:**  D Archibald (Administrator)

Meeting began at 1730 hours.

**1. Apologies**

None.

**2. Declarations of Interest**

None

**3.** **Setting dates for the year ahead**

The following was agreed.

Spring 2020 funding round

Applications must be submitted on the Community Benefits application form by 31 March 2020. Applicants will be notified of the outcome after 8 June 2020 and successful applicants will be invited to attend a presentation at Links House on 22 June 2020 to receive their awards.

Autumn 2020 funding round

Applications must be submitted on the Community Benefits application form by 30 September 2020. Applicants will be notified of the outcome after 7 December 2020 and successful applicants will be invited to attend a presentation at Links House on 14 December 2020 to receive their awards.

Applications for funding to support Christmas events should be submitted by 31 March 2020, so that these awards can be made on 22 June 2020.

The Administrator intimated he would liaise with Marketing and Communications to have details published.

5.

Following a short discussion around providing support to local underprivileged families at Christmas the sub committee agreed they should consider a pro-active approach. The Administrator was tasked to identify potential appropriate partner agencies or charities, that would best be able to identify need and be willing to deliver support.

**Action**

**The Administrator to identify appropriate partner agencies or charities to fulfil the function and report back to committee members.**

**4. Funding Issues**

The Convenor advised that the meeting Community Benefits spending will amount to just over £65,000 in the current financial year, leaving just over £50,000 saved to support a future large project. The sub-committee was asked to consider its funding requirements for 2020/21 and agreed the figure should remain at £125,000, providing this was ratified by the Finance Director and approved by the Finance committee and full board.

**5. Known Pending Applications**

The Convenor informed the group two applications were currently in the system and would be presented for consideration in the Spring 2020 spending round. Applications forms have been sent to another two local groups and their submissions are anticipated in the Spring.

**6. Discussion Regarding the Unutilised £50,000 from Current Year**

The Convenor provided an overview of how the Town Centre Funding Award of £148,000 was being used to enhance the appearance of the town and create what he hoped would be a much welcomed ‘Carnoustie Golf and Heritage Trail’. He referred to the public consultation that took place last year and outlined some of the initiatives being supported. These include a heritage trail route being planned to network the town centre with the golf links, supported by hologram signage and railway crossing and underpass improvements. The Convenor advised the group an application for funding might be forthcoming in the months ahead and suggested members may wish to consider using part of the 2019 underspend to support this, ‘whole community project’.

A member asked if further details regarding funding requirements would be provided in the months ahead and this was confirmed. The sub-committee agreed not to commit to identifying a funding source or providing funds until further information was available and a bid outlining project plans and requirements was submitted in the normal way. The Convenor suggested such a bid could be supported by a formal presentation if required.

6.

**7. Any Other Competent Business**

The Administrator asked the Convenor if the request from Finance to copy all sub-committee members into awards and /or amendments approved out with set meetings was functioning effectively. The Administrator confirmed Finance did not expect to receive a separate response from every member, only that every member should be copied into the Convenor’s e-mail outlining the approval of such an award or the amendment to an award. The Convenor confirmed the process would not be difficult to operate.

A member asked if the vehicle being sought by the Kevin Christie Trust Fund had been sourced and agreed to support the family with a follow up enquiry.

There being no other business the meeting closed at 1830 hours.