

**Minutes of the CGLMC Ltd Full Meeting Held in the Boardroom, Links House on Monday
7th January 2019**

Present: P Sawers (Chairman), C Yule, J McLeish, I Frier, L Gordon, K Fraser, D Cheape, G Murray, J Gilbert, T Healey, A McColgan, A McArtney, I Wilson

In Attendance: M Wells (Chief Executive), A Simpson (Finance Director)

The meeting began at 1732 hours.

1. Apologies:

B Myles, A McKeown

a) Any Additional Agenda Items

A McArtney asked who would be dealing with the Tassie bookings after receiving the news of the resignation of the Head Professional. M Wells stated that C McLeod had agreed to provide a supporting role to the Assistant Professionals, who would be running tournaments at Carnoustie Golf Links.

c) Declarations of Interest

None.

2. Discussion on Future Appointment of Office Bearers

P Sawers explained that a Trustee had raised concerns regarding succession planning, and alluded to constitutions of constituent clubs as influencing our ability to manage succession. A discussion around this matter was held, which concluded that the Executive would request a copy of the golf clubs' constitutions for reference and review. If the Executive deemed it necessary, a working group or Board meeting could be called to discuss this matter.

2.

3. Election of Office Bearers

Chair: P Sawers

Nominated: C Yule

Seconded: L Gordon

There being no other candidates, P Sawers was duly elected as Chairman for 2019.

Vice Chair: C Yule

Nominated: P Sawers

Seconded: G Murray

There being no other candidates, C Yule was duly elected as Vice-Chairman for 2019.

Finance Convenor: G Murray

Nominated: P Sawers

Seconded: T Healey

There being no other candidates, G Murray was duly elected as Finance Convenor for 2019.

Greens Convenor: J Gilbert

Nominated: P Sawers

Seconded: A McArtney

There being no other candidates, J Gilbert was duly elected as Greens Convenor for 2019.

Tournament Convenor: A McArtney

Nominated: P Sawers

Seconded: J McLeish

There being no other candidates, A McArtney was duly elected as Tournament Convenor for 2019.

Community Benefits Convenor: D Cheape

Nominated: P Sawers

Seconded: G Murray

There being no other candidates, D Cheape was duly elected as Community Benefits Convenor for 2019.

Disciplinary Convenor is the Vice Chair, so 2019 will be C Yule.

4. a) Approval of the Minutes of the CGLMC Ltd Full Meeting of Monday 12th November 2018

Approved: J Gilbert

Seconded: T Healey

b) Matters arising therefrom

P Sawers explained that as this meeting was primarily for the Election of Office Bearers and the approval of minutes. Items due to come back to the board such as GDPR would be included on the agenda for the full board meeting on 25th March. The business action plan would be at the Trustees Strategy meeting on 18th January and locker room plans would be sent by email.

3.

c) Approval of the Confidential Minutes of the CGLMC Ltd Full Meeting of Monday 12th November 2018

Approved: C Yule

Seconded: G Murray

d) Matters arising therefrom

M Wells provided a short update on the confidential matter.

5. Health and Safety

M Wells explained that there had been two incidents in Links House with a latch on a door and also falling ceiling tiles. These items had been recorded on the H&S register and had been dealt with.

6. Companies House

M Wells confirmed that Companies House had been notified of the resignation of Trustee G Paton as of 31st December 2018 and the appointment of I Wilson as of 1st January 2019.

7. Greens and Environment Business

a) Approval of Minutes of the Greens Meeting of Thursday 6th November 2018

Approved: P Sawers

Seconded: L Gordon

b) Matters Arising Therefrom

Seagreen

J Gilbert asked if Seagreen were being charged for the use of the compound. M Wells explained that he and the Chairman had met with Seagreen recently and were in the process of discussing terms with them, which would include the compound use. D Cheape said it would be useful to liaise with Angus Council planning department. M Wells agreed.

4.

Links Superintendent

M Wells confirmed that interviews were taking place for the Links Superintendent role on the 9th and 10th of January.

Roads

A McCartney asked for consideration that warning signs be put up on the new roads across the 2nd, 4th and 17th of the Burnside, as he's noticed walkers crossing the road without looking out for golfers. J Gilbert confirmed that he'd ask the Greens team to look into signage for these areas.

8. Finance Business

a) Approval of Minutes of the Finance Meeting of Monday 10th December 2018

Approved: T Healey

Seconded: K Fraser

b) Matters Arising Therefrom

Season Ticket Holder Pricing 2019/20

G Murray asked for approval for the Season Ticket Holder prices for 2019/20 as stated in the presented Board Report.

A McCartney queried one of the Juvenile ticket types and made the following counter proposal:

2 Course Juvenile Ticket be increased by £3 instead of £6 for the year.

This proposal was not seconded, so therefore was declined.

The Trustees approved;

- i) The Season Ticket Holder prices for 2019/20 as stated in the Board Report presented to the Board.

Approved: P Sawers

Seconded: C Yule

Costs

I Frier asked for clarification of final consultant costs associated with The Rookery. M Wells confirmed that these costs would be provided

5.

to I Frier as set out in the budget and approved by the Finance committee. I Frier also asked regarding the financial status of The Rookery. M Wells reiterated that all elements of the business are funnelled to provide an overview of the entire business, as each part is complementary to the overall proposition. The financial position of The Rookery in particular remained as reported in the accounts.

Accounts

I Wilson asked if it was normal procedure for Finance to approve the accounts rather than Full Board. A Simpson explained that it was only the case this year due to time constraints. G Murray explained that the Full Board had been presented with the draft accounts.

Tassie

A McCartney queried the Tassie prices for 2019. P Sawers explained that dispensation had been given to the Finance sub-committee to agree the 2019 Tassie price and this had been done.

Outsourcing of Payroll

A Simpson explained that a shortlist of candidates had been formed and that 2 local firms had been invited to tender.

9. Any other Competent Business

Welcome

P Sawers welcomed Ian Wilson on to the Board of Trustees for 2019.

Head Professional

P Sawers said on behalf of the Board she wanted to wish Colin Sinclair, who has been Head Professional at Carnoustie since 1999 and with Carnoustie Golf Links since 2008, well in his new position of CEO of Nairn Golf Club.

There being no further business the meeting closed at 1855 hours.