

**Minutes of the CGLMC Ltd Community Benefits Sub-Committee Meeting held in the Boardroom, Links House on Monday 21<sup>st</sup> January 2019**

**Present:** D Cheape (Convenor), P Sawers, C Yule, I Frier, J McLeish, I Wilson

**In Attendance:** M Wells (Chief Executive), A Simpson (Finance Director), K Perrie (Executive PA), D Archibald (Administrator)

Meeting began at 1730 hours.

**1. Apologies**

None.

**2. Declarations of Interest**

D Cheape, I Wilson and P Sawers declared an interest in various organisations that would be mentioned during the meeting.

**3. Community Benefits Review**

D Cheape covered the feedback that had been received from the public consultation and explained that any decisions made would need to be in keeping with the charter and OSCR guidelines.

After discussion around the sub-committee, it was decided that a formal structure was required to be implemented by the organisation and a further meeting would take place to finalise this structure. This would include the following proposals;

- Central point of contact in the organisation for all requests
- A structured framework for donations to be developed with areas shown (grants, donations, sponsorship, large project, raffle and auction prizes etc.)
- Authorisation limits for Administrator, CE and Convenor to be agreed
- Finance to produce budget for 2019/20

D Cheape, D Archibald and K Perrie to produce the draft proposal for the sub-committee to discuss.

D Cheape asked for the sub-committee to study the report produced by former convenor G Paton and asked for all comments to be emailed to the Community email address by Monday 28<sup>th</sup> January 2019.

7.

#### **4. Administrator Monthly Report**

D Archibald covered his monthly report, which the sub-committee agreed was very useful. It was agreed that D Archibald put all requests for funding and help on hold until the review is completed, finalised and rolled out.

#### **5. Sponsorship of Carnoustie Panmure Junior Football Teams**

M Wells explained that Carnoustie Golf Links and The Rookery were currently sponsoring Carnoustie Panmure junior football teams and the cost for this was either to come from the marketing budget or Community Benefits budget. The sub-committee agreed that as the review was not finalised, the cost would be debited to the marketing budget, but in future this type of sponsorship may come under a section of Community Benefits.

#### **6. Donation of 147<sup>th</sup> Open Merchandise**

K Perrie explained that Carnoustie Golf Links had received a large donation of 147<sup>th</sup> Open metal goods in the form of ball markers, bag tags, holders etc. After discussion, it was agreed to pass some of these items to the Carnoustie Craws and the rest to be offered to staff and Season Ticket Holders for a donation to the Golf Memories charity.

#### **7. Any Other Competent Business**

##### World Parkinson's Day 2019

D Cheape explained that it was brought to his attention that on World Parkinson's Day, 11<sup>th</sup> April 2019, landmarks are lit up blue, in order to raise awareness of the condition. He asked that it be considered that Carnoustie Golf Links takes part and Links House be lit up blue. The sub-committee agreed that this be done and D Archibald to make arrangements.

##### Small Donations

D Cheape raised that some very small donations may be considered while the review takes place. After discussion it was agreed that all donations, no matter how small, would be on hold until the review is finalised.

There being no other business the meeting closed at 1925 hours.