

**Minutes of the CGLMC Ltd Community Benefits Sub-Committee Meeting held in the CGLMC Ltd Offices at 20 Links Parade on Wednesday 24<sup>th</sup> January 2018**

**Present:** G Paton (Convenor), P Sawers, C Yule, I Frier, D Cheape

**In Attendance:** K Perrie (Executive PA)

Meeting began at 1740 hours.

**1. Apologies**

J McLeish

**2. Declarations of Interest**

None.

**3. Review of Procedures**

G Paton explained that the application forms had been reviewed and amendments had been made to try and provide clarity and simplicity for the applicants. G Paton then covered all amendments made on the covering page, Application Forms A and B, and the Evaluation Form.

After discussion and some minor amendments made by the sub-committee, it was agreed to use these revised application forms and have them put into use with immediate effect.

P Sawers said that during these discussions it had brought to light that Carnoustie Golf Links did not record the monetary value of staff's time that had been given by way of help to other organisations. D Cheape said that this should be recorded along with other donations provided throughout the year. G Paton explained that all donations were recorded and added to the charity's accounts, but that time spent by staff providing assistance and advice to other organisations was not.

As Environmental issues were a Charitable Objective, P Sawers believed that costs relating to environmental improvements should also be recorded.

It was agreed that a register should be put in place to record the monetary value of all soft benefits. The value of environmental improvements would also be recorded by Community Benefits.

There being no further business the meeting closed at 1850 hours.