

**Minutes of the CGLMC Full Meeting Held in the Greenkeeping Sheds on Monday  
5<sup>th</sup> December 2016**

**Present:** P Sawers (Chairman), I Frier, A McCartney, G Murray, A McColgan, A McKeown, L Gordon, J McLeish, I Gaul, T Healey

**In Attendance:** G Duncan (General Manager), A Reid (Links Superintendent)

The meeting began at 1900 hours

**1. Apologies:** C Yule, J Gilbert, K Fraser, G Paton

**a) Any Additional Agenda Items**

P Sawers said she would report on the Golf Centre extension and the Trustees workshop.

**b) Declarations of Interest**

There were no declarations of interest.

**2. Golf Centre Extension Report**

P Sawers updated the Trustees on the outcome of the tender process relating to the Golf Centre extension. She said that a full tender evaluation had been conducted and the contract had been signed with Ogilvie Construction Ltd. Work will commence in January 2017 and a timetable will be circulated to all Trustees.

P Sawers stated that the environmental footprint and the internal and external finishing, had been specified to the levels as instructed by Trustees. P Sawers said that G Murray was overseeing the financial monitoring and T Healey was overseeing the change control. This would include the management team requests and points brought forward by Trustees.

All questions relating to the project were answered and the cost was approved.

**3. Trustees Workshop**

P Sawers said she would bring forward a report in due course.

**4. Approval of Minutes of the CGLMC Ltd Meeting of Monday 7<sup>th</sup> November 2016**

Approved: A McKeown

Seconded: L Gordon

**a) Matters Arising Therefrom**

T Healey asked for clarification on the position with regard to Open Championship 2018 tickets being available as part of the monthly direct debit process. P Sawers said no decisions had been made as yet and all options remained open. L Gordon said a meeting would take place with the R&A on 19<sup>th</sup> December and ticketing options would be clearer after that meeting.

**5. Greens Business**

**a) Approval of Minutes of Greens Meeting of Monday 14<sup>th</sup> November 2016**

Approved: I Frier

Seconded: A McArtney

**b) Matters Arising Therefrom**

There were no matter arising.

**6. Finance Business**

G Murray said he was intending to hold a Finance meeting on Monday 19<sup>th</sup> December.

**7. Remuneration and Reward Business**

G Duncan explained the Remuneration and Reward committee has now agreed all recommendations, bar one, which will now go to the Finance sub-committee for approval.

**8. Pro Shop Business**

I Frier said that he and C Sinclair had met with Adidas to inform them of the new Golf Centre extension and Pro Shop layout.

**9. Season Ticket Business**

J McLeish said that the Golf Services Manager would be bringing a comprehensive club priorities report which would be discussed at the next season ticket meeting in February 2017.

**10. Tournament Business**

**a) Approval of Minutes of Tournament Meeting of Monday 14<sup>th</sup> November 2016**

Approval: P Sawers

Seconded: L Gordon

**b) Matters Arising Therefrom**

A McArtney said he would like to pay tribute to the hard work and commitment shown by the Golf Services Manager in 2016.

**11. PR Business**

There was no business.

**12. Environment Business**

A Reid confirmed there would be an Environment sub-committee meeting on Wednesday 14<sup>th</sup> December 2016.

**13. Community Benefits Business**

A number of thank you letters had been received and copied to the Trustees.

**14. General Manager's Report**

G Duncan reported on a number of items to the Trustees.

**15. Golf Services**

There were no golf services matters to discuss.

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**16. Companies House Matters**

K Fraser has been appointed as a Trustee.

**17. Health and Safety Business**

T Healey said a meeting would take place in the next two weeks.

There being no further business the meeting closed at 1930 hours.