

**Minutes of the CGLMC Full Meeting Held in the Greenkeeping Sheds on Monday  
12<sup>th</sup> September 2016**

**Present:** P Sawers (Chairman), C Yule (Vice-Chairman), I Frier, A McArtney, J McLeish, J Gilbert, G Paton, G Murray, A McColgan, A McKeown, T Healey, I Gaul,

**In Attendance:** G Duncan (General Manager), A Reid (Links Superintendent)

The meeting began at 1900 hours

1. **Apologies:** H Oswald, A MacKenzie, L Gordon

P Sawers welcomed I Gaul to his first meeting as a Trustee.

**a) Any Additional Agenda Items**

A McArtney enquired about the photograph of the Chairman, and comments book, at the right hand side of the Golf Centre entrance and asked who authorised it. P Sawers said C Sinclair suggested it and it was confirmed with the Pro-Shop Sub Committee.

**b) Declarations of Interest**

There were none.

**2. Approval of Minutes of the CGLMC Meeting of Monday 4<sup>th</sup> July 2016**

**Amendments**

Pg78. Approval of the Finance minutes to be changed from J Gilbert to T Healey.

Approved: G Murray

Seconded: J Gilbert

**a) Matters Arising Therefrom**

There were no matters arising.

### **3. Greens Business**

#### **a) Approval of Minutes of the Greens Meeting of 8<sup>th</sup> August 2016**

##### **Amendments**

Pg 84. Buddon P Sawers said the pond maintenance was needed and wished for clarification as to whether it would be done in the Winter Programme.

Approved: G Paton

Seconded: L Gordon

#### **b) Matters Arising Therefrom**

J Gilbert said that the Winter Frost Policy had been recommended and he asked for the approval of the Board.

The Trustees agreed that:-

- i) The Winter Frost policy be implemented from November 2016 as per the report submitted by the Links Superintendent.

Regarding R&A requirements, A Reid said these will be brought to a future Greens meeting. P Sawers asked about the publicity of the Winter Frost Programme, and it was agreed this would be overseen by the PR convenor.

### **4. Finance Business.**

There was none. The next sub-committee meeting has been arranged.

### **5. Pro Shop Business**

There was none.

### **6. Major Projects Business**

P Sawers said there is to be a meeting with the Project Manager to assess the suitability of the companies who will be asked to tender.

Feedback from the Trustees and staff will be assessed by the architects and all points will be considered.

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P Sawers informed the board that there has been request from Dr M Sothern asking for an open public meeting regarding the proposed Golf Centre.

The Trustees agreed that this would not be appropriate at this time.

A McArtney said he has a few concerns regarding the proposed toilets in the plans of the golf centre, and doesn't feel there will be a sufficient amount on the first floor. P Sawers said this would be discussed with the architects.

J Gilbert asked if any revised plans will be presented to the Board. P Sawers confirmed that the Trustees would be shown any amended plans.

## **7. Tournament Business**

A McArtney told the Trustees that the Tassie had commenced this morning, and that play was 4hrs 20 in the morning and 4hrs 30 in the afternoon.

A McArtney also informed the board that 2 players had been disqualified. One who arrived for play at 1137 but his tee time was actually 1107. The second brought his own buggy when he had been previously informed this was not allowed.

C Yule asked if it is in the conditions of the competition which the player will have agreed to.

A McArtney said it is in the rules.

McArtney said there have been 2 recent wins in Trustee matches, a 4-0 victory over St Andrews in the Harrington Trophy and 2-1 win against Angus Council.

## **8. PR Business**

### **a) Approval of the PR Sub Committee Meeting of Monday 8<sup>th</sup> August 2016**

Approval: J Gilbert

Seconded: I Frier

P Sawers said that at the meeting it was decided the best way to inform people about the Golf Centre extension would be via a leaflet. A copy of this leaflet was available for each Trustee at the meeting. P Sawers asked everyone to peruse it and asked if they felt it would inform season-ticket holders and the residents of the town.

A McKeown suggested perhaps adding contact details for people to send any queries.

I Frier asked what the cost of producing the booklet was. G Duncan said he estimated approximately £350.

95.

J Gilbert asked if the leaflets would go to Tour Operators also. P Sawers replied yes and they will be given the information verbally.

Feedback from the board was very positive.

The Trustees approved that:-

- i) The leaflet be produced and distributed to the residents of Carnoustie and other interested parties.

### **Oor Wullie Statue**

The Oor Wullie Golfer sponsored by CGLMC Ltd is to be up for auction alongside the other Oor Wullie Statues from the Bucket Trail. P Sawers asked the Trustees if we should be bidding on it, and if so what would be the maximum we should bid.

J Gilbert said he did not feel CGLMC Ltd should bid.

Following a vote the Trustees agreed not to submit a bid.

It was approved that £4000 should be donated to the Archie Foundation, rather than a bid submitted.

T Healey asked if the Trustees felt we were doing enough on PR and asked if we should have a dedicated PR person. He asked if the other board members felt a Trustee looking after PR was enough. P Sawers said that she agreed that a PR professional would be of great value and would ask L Gordon to arrange a PR meeting regarding this, the website, and whether we should embrace Social Media.

T Healey said he felt everything we do should go in the press. P Sawers agreed that CGLMC Ltd had a positive message to put forward.

### **9. Season Ticket**

There was none.

### **10. Environmental**

There was none.

### **11. Charitable Applications Business**

G Paton said that the closing date for the next round of applications is 14<sup>th</sup> October and that 2 applications have been submitted already. He said there will be a press announcement for

applications. A meeting for the Charitable Applications Sub-Committee has been arranged to take place on 31<sup>st</sup> October and then brought to the November full meeting.

G Paton said there were enough funds to donate £4000 to the Archie Foundation.

## **12. General Manager Report**

G Duncan informed the Trustees that a meeting is to take place between him and an Investigating Officer from Angus Council regarding the letter written by W Bowles to the bank using Angus Council letterhead.

G Duncan told the committee that there has also been a complaint submitted by D Wren regarding the usage of his design without his permission. G Duncan said this was being dealt with.

G Duncan said the paperwork for the temporary accommodation has been lodged with Angus Council with the intention of erecting in mid-October. I Gaul said if there are less than 5 objections, permission will be decided by Council officers.

## **13. Golf Services Managers Report**

There has been a request submitted from C McLeod regarding the Scottish Golf Tourism Awards. C McLeod usually attends these with 2 Trustees but is suggesting that we take a table for 10 people. This would include him, the Caddie Master, 2 Trustees and 2 administration staff.

P Sawers said that she had attended previously at the invitation of the Scottish Golf Union and agreed it was a good idea. She suggested that G Duncan and the 4 Senior Management be asked. J Gilbert agreed.

T Healey suggested the Head Greenkeepers be asked. A Reid said he was fully supportive of his staff going but it was just as important for Trustees. C Yule said it is a good opportunity for Trustees to network.

P Sawers said that Caddie Masters fee should be refunded.

The Trustees approved that:-

- i) A table be sponsored at the Scottish Golf Tourism Awards and that the 10 attendees should include staff, Trustees and the Caddie Master.

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P Sawers also asked if C McLeod can report back how he is getting on with contacting Club Match Secretaries, and can he report on the outcome.

#### **14. Companies House Matters**

There were no issues to report.

#### **15. Health & Safety Report**

T Healey said there is a meeting arranged for 14<sup>th</sup> September, and items to be discussed include the new Temp Pro Centre on the Putting Green and the damage that has been caused to Links Parade Offices from accommodation upstairs.

There being no other business the meeting closed at 1950 hours.