

1.

**Minutes of the CGLMC Ltd Full Meeting held in the Greenkeeping Sheds on Monday 11<sup>th</sup> January 2016.**

**Present:** P Sawers (Chairman), C Yule, I Frier, A McArtney, J McLeish, T Healey, A McColgan, A MacKenzie, L Gordon, J Gilbert, A McKeown, G Paton, W Bowles

**In Attendance:** G Duncan (General Manager)

Meeting began at 1900 hours.

**1. Apologies**

H Oswald, G Murray

P Sawers said she would like to welcome Alex MacKenzie of the Carnoustie Golf Club to the board.

**a) Any Additional Agenda Items**

There were none.

**b) Declarations of Interest**

J McLeish and A McArtney declared an interest in the proposed rental of the bag store in the Carnoustie Hotel.

## 2. Election of Office Bearers 2016

Trustees were elected as follows:-

<u>POSITION</u>	<u>2015</u>	<u>2016</u>		
<u>CHAIRMAN:</u>	P Sawers	P Sawers	T Healey	<u>Nominated</u>
			L Gordon	<u>Seconded</u>
<u>VICE-CHAIRMAN:</u>	W. Thompson	C Yule	G Paton	<u>Nominated</u>
			J McLeish	<u>Seconded</u>
<u>FINANCE CONVENOR:</u>	G. Murray	G Murray	P Sawers	<u>Nominated</u>
			C Yule	<u>Seconded</u>
<u>GREENS CONVENOR:</u>	J. Gilbert	J Gilbert	P Sawers	<u>Nominated</u>
			L Gordon	<u>Seconded</u>
<u>TOURNAMENT CONVENOR</u>	A. McArtney	A McArtney	P Sawers	<u>Nominated</u>
			J Gilbert	<u>Seconded</u>
<u>PR CONVENOR:</u>	L. Gordon	L Gordon	P Sawers	<u>Nominated</u>
			J McLeish	<u>Seconded</u>
<u>ENVIRONMENT CONVENOR:</u>	J. Gilbert	J Gilbert	P Sawers	<u>Nominated</u>
			A McArtney	<u>Seconded</u>
<u>SEASON TICKET CONVENOR:</u>	J. McLeish	J McLeish	P Sawers	<u>Nominated</u>
			A McArtney	<u>Seconded</u>
<u>MAJOR PROJECTS CONVENOR:</u>	P. Sawers	P Sawers	L Gordon	<u>Nominated</u>
			C Yule	<u>Seconded</u>
<u>DISCIPLINARY CONVENOR</u>	W. Thompson	C Yule	P Sawers	<u>Nominated</u>
			T Healey	<u>Seconded</u>
<u>PRO-SHOP CONVENOR:</u>	I Frier	I Frier	P Sawers	<u>Nominated</u>
			J Gilbert	<u>Seconded</u>
<u>CHARITABLE APPLICATIONS CONVENOR:</u>	H Oswald	G Paton	P Sawers	<u>Nominated</u>
			I Frier	<u>Seconded</u>

3.

**Election of Sub-Committee members:** Any amendments to sub-committees should be emailed to G Duncan.

### **3. Approval of Minutes of the CGLMC Ltd Meeting of Monday 7<sup>th</sup> December 2015**

Amendments: Pg 160 Driving Range – Should read:

The Trustees approved that:-

i) Suitable professional help be engaged to progress the driving range project.

Approved: L Gordon

Seconded: T Healey

#### **a) Matters Arising Therefrom**

There were none.

### **4. Greens Business**

#### **a) Approval of Minutes of Greens Meeting of Monday 14<sup>th</sup> December 2015**

Approved: P Sawers

Seconded: I Frier

#### **b) Matters Arising Therefrom**

##### British Seniors

J Gilbert said that the Greens sub-committee agreed to recommend course protection measures prior to the British Seniors Open in July 2016.

The Trustees approved that:-

i) Course protection measures, as detailed in the minutes of the Greens meeting of 14<sup>th</sup> December 2015, be implemented.

##### Christmas Day and New Years Day

J Gilbert said it had been reported to him that season ticket holders had been playing on the Championship course on New Year's Day despite it being closed. He suggested that next year it should be made clear to all season ticket holders that this would be a disciplinary matter.

4.

J McLeish queried whether the golfers were season ticket holders. J Gilbert said this was his information but he could not be 100% sure.

## **5. Finance Business**

P Sawers said that November's figures had been sent out and that any questions be sent to G Duncan or D McDonald.

## **6. Pro Shop Business**

I Frier said that a sub-committee meeting would be held shortly which would cover the Customer Experience proposals.

### **Sale of Golf Clubs**

I Frier updated the Trustees on the discussions that had taken place with the Carnoustie Golf Shop. He explained that the owner of the Carnoustie Golf Shop had asked that CGLMC write to him describing the terms and conditions under which we would sell golf clubs.

These would be only selling golf clubs to the individual who has undergone a customising appointment and paid a fitting fee (apart from those who are in the Links VIP's programme who will not be charged). Also, the customised clubs offered, will only be new clubs which are on the current Taylormade trade price list and the retail price of the clubs offered to the person(s) who had been fitted will not be lower than the biggest retailers in the UK e.g. Clubhouse Golf, American Golf who are very competitive. Part exchanges/trade-ins and Links rental equipment will not be offered as part of the fitting service.

The owner of Carnoustie Golf Shop has no issues if we ever wished to change suppliers from Taylormade to another manufacturer.

If we write a letter to him in these terms, then the owner of the Carnoustie Golf Shop has said he will have no objection to our selling the golf clubs.

The Trustees approved that:-

i) A letter should be written to the Carnoustie Golf Shop as described above.

## **7. Major Projects**

P Sawers referred to the section in the General Manager's report which provided an update for the Trustees. She explained that all the professionals involved would attend a meeting in March where they could be questioned by the Trustees.

5.

J Gilbert expressed concern that the cost of the proposed extension seemed to be fluctuating from one meeting to the next. P Sawers said that it was unfortunate the figures were banded about prior to the Project Manager delivering a detailed cost report for the project.

J Gilbert said he was concerned about the timescale for the Trustees to make this decision.

It was agreed that more discussions and meetings would be helpful to the Trustees and G Duncan was asked to provide a timetable for discussion at the next meeting.

T Healey said that he felt the report by Alan Creevy from CDLH had been quite conservative with its financial predictions and he was confident that the bar and restaurant would make significantly more income than predicted. J Gilbert and A MacKenzie disagreed with this assessment and said that they felt the predictions for season ticket holders spend and drop in business were very optimistic. J Gilbert said that he did not agree with the opinion that all visitors would use the facility. He said that on a nice day a number of visitors may choose the Carnoustie Hotel patio.

I Frier asked if the question relating to the timing of the proposed Golf Centre extension was the first public acknowledgment of a slowing of momentum in the project. P Sawers said this was not the case.

#### **8. Tournament Business**

There was no business.

#### **9. PR Business**

There was no business.

#### **10. Season Ticket Business**

J McLeish said that recommendations usually come from the Golf Services Manager at this time of year, and a meeting would be held in due course.

#### **11. Environment Business**

J Gilbert said that a first draft of the environment booklet had been received Dr Bob Taylor. He said he thought it was over technical so a second draft is being prepared.

#### **12. Charitable Applications Business**

There was no business.

### **13. General Manager's Report**

#### **Scheme of Delegation**

G Duncan explained the process so far with the Scheme of Delegation. He said the consultant, Lorna McGregor, had prepared 2 reports which would be circulated to the Trustees in due course. G Duncan said that Lorna McGregor would be holding workshops for the Trustees and dates would be circulated when these were to take place.

#### **Bag Store**

G Duncan explained the process involved in establishing the rental figures. After discussion, it was agreed that the Carnoustie Golf Hotel should be approached to establish whether they would be prepared to consider taking over some of the rental space for their own use.

It was agreed that no discussion could be taken on the rental position of the bag store until the hotel position is clarified.

### **14. Golf Service Manager's Report**

In C McLeod absence, G Duncan covered the Golf Service Manager's report.

#### **Dream Ticket**

Following discussions, further information was requested by the Trustees in order for them to make a decision.

#### **Seniors Open 2016**

The Trustees agreed that:-

i) Compensation should be given to visiting golfers playing during the course protection period prior to the Seniors Open 2016. The compensation would be as described in the Golf Service Manager's report.

### **15. Companies House Matters**

G Duncan reported that A MacKenzie was appointed as a Trustee.

### **16. Health & Safety**

There were no matters.

There being no other competent business, the meeting closed at 1940 hours.