

**Minutes of the CGLMC Ltd Finance Meeting Held in the Boardroom at 20 Links Parade on Monday 26<sup>th</sup> October 2015**

**Present:** G Murray (Finance Convenor), P Sawers, W Thompson, A McKeown, J McLeish, A McColgan

**In Attendance:** G Duncan (General Manager), I Palfrey (Henderson Black & Co)

The meeting began at 1900 hours.

**1. Apologies**

H Oswald, R Gillespie

**2. Declaration of Interest**

There were none.

**3. Presentation of Annual Accounts**

I Palfrey from Henderson Black presented the accounts to the sub-committee. He explained the changes that were now required due to CGLMC Ltd now being a charity. He explained that the figures showed an excellent year for both CGLMC Ltd and Carnoustie Golf Links Limited.

I Palfrey explained that the Inland Revenue had accepted that the accounts be prepared on the basis that the business operated as a company limited by guarantee from April 2014 to October 2014 and as a charity from Nov 2014 to March 2015.

A McColgan asked about the treasury management of CGLMC Ltd funds. G Duncan said that the funds currently sat in RBS accounts, but it was hoped to engage with Angus Council to consider other options.

W Thompson said that he was involved in discussions with the main supplier of our greenkeeping equipment and that these discussions would cover leasing as opposed to purchasing. W Thompson said he was not advocating a change of policy at this time. He was simply flagging up that discussions were ongoing.

The sub-committee agreed to recommend the accounts for approval.

Sederunt: I Palfrey left the meeting at 1925 hours.

#### **4. Confidential Matter**

G Murray gave an update to the sub-committee on a confidential matter. A confidential minute will be circulated to the Trustees.

#### **5. Club Facility Fees**

The sub-committee agreed to recommend the club facility fee agreement be extended under the current terms and conditions for a further 2 years with a 3<sup>rd</sup> year option.

#### **6. Annual Salary Reviews**

G Murray explained that the CPI index, which is now the measure used to determine the cost of living increase, was now sitting as -0.1%. He said this meant there would be no cost of living increase this year.

J McLeish said that he accepted the agreement to follow CPI but he would like to review the policy if the index brought no pay increase again next year.

The sub-committee agreed to recommend that no cost of living pay increase be awarded in 2016.

#### **7. Bonus**

G Murray said as the accounts showed an excellent financial performance he would be happy to recommend an annual bonus of 3%.

A McKeown said that while he agreed the financial performance was very good, in his view the main achievement was the outstanding condition of the golf courses. He said that Carnoustie had hosted two very important tournaments and the feedback from both with regard to the course had been outstanding. W Thompson said that the payment of a significant bonus would encourage good staff morale for 2016.

The sub-committee agreed to recommend an annual bonus of 3% for all staff.

#### **8. Winter Works Programme**

The sub-committee agreed to adjust the budget in line with the figures produced by the Links Superintendent.

**9. Any Other Competent Business**

Auditor Services

A McColgan asked how often we went out to tender for our audit work. G Duncan replied that this had only been done once in the last 14 years. G Murray said there was a benefit to using the same auditor as they developed a detailed understanding of the business. W Thompson said this should be looked at as part of the overall review of the organisations practices that was being undertaken.

There being no other business the meeting closed at 1955 hours.