

**Minutes of the CGLMC Ltd Major Projects Sub-Committee Meeting Held in the Boardroom at 20 Links Parade on Monday 24<sup>th</sup> August 2015 at 7.45pm.**

Present: P Sawers ( Major Projects Convenor), W Thompson, G Murray, A McKeown, J Gilbert, J McLeish, A McColgan, R Gillespie

In Attendance: G Duncan (General Manager), A Reid (Links Superintendent)

Meeting began at 1950 hours.

**1. Apologies**

There were none.

**2. Golf Centre Development Update**

Engagement Strategy

P Sawers gave an overview of the engagement strategy so far. She said we had received a variety of responses and the figures produced were 65% in favour, 10% neutral and 25% negative.

P Sawers explained that the planning application was now submitted to Angus Council.

W Thompson said that it had been agreed that a frequently asked questions report be prepared and that he felt it was important that the Trustees be given written feedback from all the engagement meetings. G Duncan said that this was available and would be circulated to all the Trustees in due course.

W Thompson suggested if a secure portal area could be created in which confidential information could be shared among the Trustees. G Duncan said he would look into this.

Feasibility Study

G Murray explained that he had met with the consultants who he felt were the correct people to assist with the production of the feasibility study. He recommended that they be recruited for a joint fee of £17,140 and this was agreed to be recommended to the Full Board.

W Thompson said that it was essential that the consultants were provided with a full and comprehensive remit by the Trustees, as anything short of this would result in a less than accurate report. He also suggested that a workshop with CDLH was required as well as a workshop with the planning consultant.

W Thompson raised concerns about the £3 million valuation for the project and he was concerned that the Trustees required a more detailed valuation when they came to making the decision whether to go ahead. G Murray said that to obtain a full Quantity Surveyors report would be very expensive and would also require the Trustees to make decisions regarding the interior of the building. P Sawers said that she had met with 2 Project Management teams who have a Quantity Surveyor. W Thompson suggested that we approach the architect who would be tied up with a Quantity Surveyor who could validate his drawings.

W Thompson referred to CDLH's requests and said they should be reviewed by the sub-committee before sending out and that he would like a meeting with them to discuss this.

A Reid explained that he had a meeting with the architect regarding the winter shadow effect of the proposed extension on the 18<sup>th</sup> green and 1<sup>st</sup> tee of the Championship course. The architect had provided detailed information which A Reid had shared with Richard Windows of STRI. R Windows said that he thought there would be minimal effect on the Championship course but there might be more of an impact on the practice putting green. A Reid said that there will be an effect on the 18<sup>th</sup> green and 1<sup>st</sup> tee which will result in the frost/snow lying longer. Although it is not ideal he thought it was manageable. A McKeown said this was an example of an area to be put on the new risk register.

### **3. Driving Range Update**

J Gilbert referred to the minutes of the driving range sub-committee meeting of the 3<sup>rd</sup> June 2015. He said the conclusion of the meeting was that there were 2 possible sites for a driving range but only one recommendation and he covered the strengths and weaknesses of the location.

J McLeish suggested a road and car park rather than a shuttle service.

J Gilbert explained that this would be part of the feasibility study.

After further discussion it was agreed that J Gilbert would present a recommendation to the Full Board to progress the preferred location along with support from our architect Martin Ebert.

### **4. Any Other Competent Business**

#### **Proposed Golf Centre Development**

A Reid asked about the timing of the build of the proposed extension if approved. P Sawers said this would be part of the overall feasibility study presented to the Trustees.

There being no other competent business the meeting closed at 2045 hours.