

Minutes of the CGLMC Ltd Charitable Applications Sub-Committee Meeting held in the CGLMC Ltd Offices at 20 Links Parade on Monday 16th March 2015.

Present: H Oswald (Convenor), P Sawers, W Thompson, I Frier,
J McLeish

In Attendance: G Duncan (General Manager)

Meeting began at 1855 hours.

1. Apologies

There were no apologies.

2. Funding Available for 2015

G Duncan explained that until a decision is received from HMRC Charities it is not possible to give an accurate figure of funds available for 2015/16.

W Thompson suggested that, regardless of the eventual figure, a minimum fund should be made available for every year. He explained that some years, due to the expenditure there may be no surplus and therefore no charitable funds available. A minimum guaranteed amount would mean that CGLMC Ltd would always meet their charitable obligation and he suggested that the minimum amount should be £30,000.

After discussion the sub-committee agreed to recommend to the full board a minimum of £30,000 per annum be set aside for charitable donations.

3. Criteria for Grants

P Sawers felt that the object of public participation in the sport of golf in the area of Angus was already being met by CGLMC Ltd and queried whether it should be included in the criteria for grants.

H Oswald said that she felt all the stated objects should be included as the charitable sub-committee would always be in a position to make a decision on each application on its own merit.

4. Approval of Application Form

H Oswald brought some sample forms from Angus Council for community grants for the committee to consider.

It was agreed that H Oswald and G Duncan would meet and use these Angus Council forms, and the draft CGLMC Ltd form, as a template to come forward with a single application form which would go forward to the main board for approval.

W Thompson agreed that funding should not be given for salaries or multi year projects but that travel might be appropriate in some cases.

I Frier said that the form should be more definite with regards to information about applications that were not to be supported. Therefore the word “unlikely” was to be replaced by “will not.”

H Oswald said that some groups who had long term projects should be provided with a pledge where they would receive funds at an agreed time in their project.

5. Frequency of Awards

H Oswald said that the form states that they would meet 2 to 3 times a year but she felt that specific dates would be better and she suggested May and November.

It was noted that care should be taken to ensure that all funds were not allocated at the May meeting.

It was also accepted that this year, for 2015 only, there would be one meeting held at a time to be agreed.

The sub-committee agreed to recommend to the full board that two grant application meetings would happen in May and November going forward.

6. Publicity

All information is to be passed to the PR convenor who will decide upon the most appropriate way to publicise this.

H Oswald suggested that the Carnoustie Access office would be able to assist with contact details for local organisations. The website was expected to be the main point of contact but printed forms will also be available.

7. Any Other Competent Business

There was no other business.

The meeting closed at 1930 hours.