

**Minutes of the CGLMC Ltd Meeting held in the
Greenkeeping Sheds on Monday 9th September 2013**

Present: G Wilson (Chairman), J Gilbert, K Sampson, J McLeish, W Thompson, A McCartney, R Reyner, N Prentice, H Oswald, B Boyd.

In Attendance: G Duncan (General Manager), C McLeod (Golf Services Manager), A Reid (Links Superintendent).

Meeting began 1900 hours.

Apologies

C Yule, P Sawers, G Paton, L Gordon, G Murray.

1. Any Additional Agenda Items

Ballot System – R Reyner (Item 3.5)

2. Declarations of Interest

There were none.

3. 5 Ballot System

R Reyner enquired to whether any complaints had been received about the pace of play on the Championship course on 31st August 2013 as he was aware of very slow play by a group of Dalhousie Club players playing behind him. It was discussed that the Dalhousie Club only play once per month on the Championship course and traditionally have received 4 consecutive tee times when they do play. After further discussions, it was proposed by R Reyner that the Dalhousie Club be allowed 4 tee times but that the times be split between the 8 times available in an hour and not allowed to run consecutively. This was seconded by J McLeish and with no counter proposal R Reyner's proposal was carried.

The directors agreed:-

- i) that, assuming the Dalhousie Club group continue with their policy of only 1 week in 4 on the Championship course, then on each occasion the group apply for 4 Saturday tee times on the Championship course between 09.30 – 10.30, they will be allocated 4 times but not consecutive times.

4. Approval of Minutes of the CGLMC Ltd meeting of Monday 5th August 2013

Amendment – J Gilbert advised that under item 1.2-Practice Ground, sentence starting 'J Gilbert suggested that flags could most ...' should read 'J Gilbert suggested that flags could be erected between the tee and 100yds mark, perhaps at 50yds and 75yds'.

Item 1.1-Stepping Down as Director, H Oswald advised that, from the second sentence the paragraph should read "He suggested that, with Angus Council and CGLMC Ltd directors approval, his replacement should start

officially in October. N Prentice suggested that his replacement also be invited as an observer to one CGLMC Ltd meeting to allow a smooth handover.”

Approved: W Thompson Seconded: N Prentice

a) Matters Arising Therefrom

J Gilbert advised that the Horsefly Traps have not been removed from the courses. They have simply been moved to more appropriate positions, where they have been very successful in trapping insects.

5. Greens Business

a) Approval of Minutes of the Greens Meeting of Monday 12th August 2013

Approved: L Gordon Seconded: N Prentice

b) Matters Arising Therefrom

Item 4-Future Use of 1st Fairway Buddon Links.

J Gilbert advised that the 1st fairway will be the subject of consideration by the Greens Sub-Committee.

Item 6-Irrigation Requirements.

J Gilbert advised that this item was forwarded to the Finance Committee to ask for funding as it had been highlighted by A Reid that the irrigation pipework on the Buddon Links Course was now becoming out dated and will need to be replaced in the near future. J Gilbert advised that he has since had discussions with A Reid and it has been suggested that the irrigation works be included in the Winter Works budget for the next 2-3 years. H Oswald suggested that this would be fine for this year as the budget is already set out, but there are no figures for the next 2 years. J Gilbert advised that the Winter Works budget has been constant for the past few years and he would expect it to stay that way for the near future. H Oswald enquired if any works would have to be excluded to accommodate the sprinklers. J Gilbert advised that the Winter Works schedule will be discussed at the next Greens meeting, but there was capacity within the budget to accommodate the irrigation costs without increasing the budget. R Reyner suggested that the Winter Works budget be increased by £20,000 for the next 2-4 years to accommodate for this work.

Item 9-Lightning policy.

J Gilbert advised that this will be discussed at the next Greens Committee meeting.

R Reyner enquired to whether there has been discussions or an agreement to move the fence at the right hand side of the 1st fairway on the Burnside Course. J Gilbert advised that this has been discussed with A Reid on numerous occasions, but he was not sure whether it had been minuted or agreed officially. G Duncan will look into this. J Gilbert apologised in advance if he has approved this outwith a CGLMC Ltd committee meeting. All such decisions should be via the committee and directors.

R Reyner enquired to why the Practice Ground was open for grass play when it had been agreed this would not happen until next April. J Gilbert advised that it was opened for grass play for the Tassie and decided that it would be impossible to then close the grass off again straight away. Therefore a decision was made to allow grass play until next Monday at the earliest and potentially until the end of the season. This will be discussed further at the next Greens Committee meeting.

H Oswald advised the directors that Carnoustie town received the Silver Award in the Keep Scotland Beautiful

awards, and that the environmental work carried out on the golf courses had been a significant factor in the decision.

G Wilson advised that he has received many compliments from the Tassie players in regards to the condition of the course. He asked A Reid to pass on the compliments to the greenkeeping staff.

J Gilbert and A Reid met with B Taylor to discuss his environmental report.

6. Finance Business

a) Approval of minutes of the Finance Meeting of Monday 19th August 2013

Amendment – Item 4-Buddon Irrigation, the sentence beginning 'W Thompson suggested to the committee that the greens committee...' should be replaced by 'W Thompson suggested that the Finance Sub-Committee need to get closer to the budget process, with self funding for projects such as irrigation upgrade being considered fully and that we need to be looking at 3 year rolling budgets.'

Approved: H Oswald

Seconded: J McLeish

b) Matters Arising Therefrom

Item 2-Pro Shop Figures, R Reyner enquired to whether G Murray's comment was a correct position in suggesting that CGLMC Ltd did not only take over the Pro-Shop to make a profit, and that the purchase of the Pro-Shop was only to take over the Logo Agreement and have control of the stock and staff. G Wilson advised that in his opinion, the shop was also purchased to make a profit for CGLMC Ltd.

It was enquired to whether the Stroke Savers (which are to be written off) for the Burnside Course were inherited from the Hotel. G Wilson advised that they were and have now been written off.

W Thompson suggested that stock should be written off over a longer period of time, rather than in a lump sum.

R Reyner enquired to whether clarification had been sought into the amount of old clothing stock which is not being sold but still live on the system. G Duncan advised that he does not have figures for this. C Sinclair will be asked to look into this. It was advised that any such stock should be sold off at a discount price.

Item 2-VAT, G Duncan advised that CGLMC Ltd are due HM Revenue & Customs a VAT payment which will be paid in a lump sum in due course. He advised that CGLMC Ltd will be reimbursed for any interest charges and penalties from the accountants. H Oswald advised that it was also suggested that this may be the time to put accountancy work out to tender to make sure CGLMC Ltd are getting the best value from their accountants. This will be discussed further at the next Finance Committee meeting.

R Reyner enquired to whether it had been checked into whether the greenkeeping tracking software to keep a note of the amount of time being spent on maintaining the courses is being kept up to date, G Duncan advised that it is.

7. Pro Shop Business

There was no business.

8. Major Projects

There was no business.

9. Tournament Business

A McCartney advised that the Tassie had gone well and he thanked all of the staff and volunteers involved. The overall event was won by Dean Homewood, and the other event winners were also highlighted.

The Pringle Trophy was won by Sheila Brunton, with the Carnoustie Ladies winning the team event.

Claire Robertson won the Junior Dunhill Links tournament.

G Wilson thanked C McLeod for his hard work during the Tassie.

10. PR Business

There was no business.

11. Season Ticket Business

a) Approval of Minutes of Season Ticket Meeting of 19th August 2013

Amendment: Item 3-Member Weekday Lunchtime tee time..., sentence beginning 'Despite this, W Thompson disagreed...' should be amended to read 'W Thompson suggested that no changes should be made'.

Approved: B Thomson

Seconded: R Reyner

b) Matters Arising Therefrom

Item 2-Season Tickets-Discussion Document, J McLeish advised that lengthy discussions took place in regards to this item, but it was agreed that until all of the questions have been answered, it will not come to the directors for further discussion. A draft survey has been drawn up (Directors are welcome to suggest amendments to the survey) which will be done on Buddon Links season ticket holders to find out whether CGLMC Ltd can justify giving 2 course tickets to these players. Suggested amendments to the survey should be given to C McLeod. (Suggested amendment-change wording in regards to the Buddon Links and Burnside course as having 'equal status' to say 'equal length').

Item 4-Evening Ballots, it was advised that people are very rarely balloted out of evening ballots and it was therefore proposed by the Season Ticket committee that players be allowed to book times up to 8 days in advance for evening play. R Reyner suggested that this rule be extended to lunch time also. The directors agreed that the lunch time option will be discussed further at the next Season Ticket committee meeting. The directors agreed

- i) to trial the evening booking process as described by the Golf Services Manager starting from next season.

Item 5-Winter Starting Process, this has been brought forward from last year when the Pro-Shop staff were asked to organise the ballot. It has now been suggested that the Starters in the Burnside box carry out the ballot over the winter. W Thompson suggested that the Buddon Links staff may need to be supplemented by additional staff on busy periods.

The directors agreed:-

- i) that, from November, all starting for golfers on the Championship and Buddon Links courses would be done by the Pro Shop staff. Ballots would be carried out by the starters in the Burnside.

12. Environmental Business

J Gilbert advised that B Taylor has produced a report in regards to the GEO accreditation. J Gilbert and A Reid are to meet with B Taylor to discuss and amend the report as appropriate.

13. Golf Services Managers Report

Angus County Ladies – C McLeod asked for approval from the directors to allow the Angus County Ladies tee times on 18th July 2014 9am – 1pm and 4.45pm – 5.30pm. These are members times. The hosts are willing to pay £5.00 per player. The directors agreed to allow these times. W Thompson suggested giving the times free of charge. It was agreed that this would not be practical as it would set a precedent for all future requests from any organisation.

14. General Managers Report

The leaders board for the Dunhill is currently being constructed.

Some Dunhill construction work was being carried out during the Tassie. G Duncan advised that this was unacceptable and he will make sure it doesn't happen again.

G Murray is representing CGLMC Ltd at the Dunhill Tournament.

Dunhill have suggested that they have approval from Angus Council for a helicopter landing pad next to the Black Slab, G Duncan is to ask Angus Council for confirmation of this approval.

The MET mast erected by Seagreen has since been removed, and they are going to try and re-erect the mast in November or December.

The application for Charitable Status will be submitted on 20th September and will then be in the system for review and hopefully approval.

A formal meeting with the auditor is to be arranged with the Finance Convenor before the next full meeting.

15. Performance Indicators

There has been a complaint from a group that have been paired up on tee times.

16. Companies House Matters

There were no matters.

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17. Health and Safety Report

There was no business.

There being no other competent business, the meeting was then closed at 2010 hours.

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