

Minutes of the CGLMC Ltd Meeting held in the Greenkeeping Sheds on Monday 5th August 2013

Present: P Sawers (Vice Chairman), L Gordon, G Murray, J McLeish, A McArtney, K Sampson, W Thompson, C Yule, G Paton, N Prentice, J Gilbert, B Boyd, H Oswald.

Apologies: R Reyner, G Wilson.

Meeting began 1900 hours.

P Sawers welcomed K Sampson as a director representing the Caledonia club.

1. Any Additional Agenda Items

1.1 Neil Prentice – Stepping Down as Director

Neil Prentice advised that he will be leaving his position with Angus Council in December this year, and therefore he will consequently be stepping down as a director of CGLMC Ltd. He suggested that with Angus Council and CGLMC Ltd directors' approval, his replacement should start officially in October. N Prentice suggested that his replacement also be invited as an observer to one CGLMC Ltd meeting to allow a smooth handover.

1.2 K Sampson – Practice Ground

K Sampson advised that he was aware of 3 players who are unhappy at the fact there is no grass to play from, and no hazards / points of interest / flags at the practice ground. He advised that one of these players is now using the practice area at Monifieth. J Gilbert advised that there is an area at the far end of the practice ground where play is permitted from grass and it is signposted. The reason most of the grass on the main tee is protected is because it is young and still quite weak. This area has now been rested for 2 years and should be available to play from May next year. J Gilbert suggested that flags could be erected between the tee and 100 yards mark, perhaps at 50yards and 75 yards. This will be discussed further at the next Greens Committee meeting.

1.3 K Sampson – Junior Funding

K Sampson advised the directors that the Caledonia club are taking a group of junior golfers to Blairgowrie to take part in a junior tournament. He requested that the cost of the bus (£165.00) be funded by CGLMC Ltd. There are currently around 16 junior golfers going from the Caledonia Club. W Thompson advised that the issue of junior funding will be dealt with in the strategy plan which will be presented to the directors in the next month. After discussions, the directors agreed:-

- i) to fund the cost of the coach for the Caledonia juniors to go to Blairgowrie.

1.4 K Sampson - Tea Hut Opening Hours

K Sampson advised that it had been highlighted by some players that they had played off a later tee time during the summer and when they reached the tea hut, it was closed. He asked whether there were official opening times of the tea hut that could be posted at the starters box.

6. Pro Shop Business

W Thompson advised that no formal meeting has been held.

W Thompson advised that the Pro Shop Operations Manual is now a live document that can be edited and amended as appropriate to continually improve it. In answer to a query by J McLeish, W Thompson said that the Operations manual did contain staffing requirements. However, no changes to staff numbers would take place until a review of the Golf Centre operations had taken place. A hard copy of the full manual will be available in the CGLMC Ltd office and it will also be available in the Pro-Centre and put online for members and visitors to view. G Duncan will circulate the manual to all directors before it is released.

W Thompson advised that Nikki Christie passed his written exam, and now only has the final practical to pass before obtaining his PGA qualification.

W Thompson advised that he is currently working alongside the Finance staff to produce performance forecasts for the Pro-Shop. This will compare budget figures to forecasts and actual income. This will be available for the directors shortly.

7. Major Projects

There was no business.

8. Tournament Business

A McCartney advised that the next scheduled meeting will be cancelled and re-arranged for 11th November, after the Greens Committee Meeting.

A McCartney gave the names of the winners of the Junior Open. The directors agreed that it was positive to see so many juniors out on the course. W Thompson suggested that photographs be taken of these events to give to the local newspapers.

CGLMC Ltd lost 3-1 against St Andrews Links in the Pdraig Harrington Trophy. A McCartney extended his congratulations to G Wilson and J Gilbert for winning their game. A McCartney suggested that, in the future, the Tournament Convenor should be involved in the selection of the CGLMC Ltd team.

The Pringle Trophy draw will take place at 9.00am tomorrow by C McLeod, assisted by A McCartney.

A McCartney asked for volunteers to help at the Tassie this year. Volunteers should see C McLeod.

9. PR Business

L Gordon advised that she attended a meeting with GMS. They presented proposals for a 2 day competition where editors of around 6 influential golf magazines would be invited to attend. This would cost CGLMC Ltd around £2,500 to host. The Carnoustie Hotel is also involved in providing rooms and meals. The event should generate good media coverage for Carnoustie. By the time this event is introduced, it is hoped that the 2 new holes on the Buddon Links course would be open. The cost of this event would come from the Marketing budget and would be managed by GMS. W Thompson suggested that the directors should be aware that this budget may be on the low side and it could potentially need to be increased.

J Gilbert made the point that GMS and the directors should be careful not to advertise the combination ticket.

The directors agreed:-

- i) To run the Press Day event as detailed in the GMS report presented by L Gordon.

L Gordon asked that if any directors have any articles in connection with golf at Carnoustie they would like to be published, they should pass them on to her and she will in turn pass to the local newspapers.

10. Season Ticket Business

A meeting will be held on 19th August after the Finance committee meeting. The agenda will be circulated in advance. J McLeish pointed out he has yet to receive any suggestions or proposals from directors with regard to season tickets.

11. Environmental Business

B Taylor has produced an ecological survey of the three courses.

J Gilbert advised that he is still to review the STRI report.

The GEO works are still ongoing.

P Sawers advised that the horsefly traps have been removed from the courses. J Gilbert is to look into this.

12. Golf Services Managers Report

C McLeod advised that Catriona Mathews was filmed at the 1st and 18th holes of the Championship Course, and this had gone smoothly.

C McLeod has received a request from a French television company asking to film with Jean Van De Velde on the 18th hole. He advised that this will be organised for an early morning time when it will not interfere with greenkeeping or play.

The bookings were quiet during the week of the Ladies Open in St Andrews. However, the offer of £399 for a fourball agreed by the directors and placed in Bunkered Magazine had resulted in a good uptake. C McLeod advised that he would not like to devalue the brand by running such offers regularly, but they are beneficial on occasion.

The 2014 diary is now open. There are now only a few visitors slots left during the time of the Ryder Cup. The hotel still have some times left which C McLeod will look into getting released back to CGLMC Ltd..

13. General Managers Report

The Building Warrant has been obtained for the conversion of the shelter into a toilet. Some of the work will be carried out by the greenkeepers, in particular the trench digging. A Reid will seek approval from the directors for a time to carry out the work in due course. This should hopefully be complete by the winter.

The legal team are currently looking at the Charitable Status application. The submission should be made within the next few weeks.

The Audit results should be available at the next Finance Committee meeting.

The Rolex clocks have been delivered but are awaiting some additional parts. They will be installed shortly.

The Seagreen planning application has been submitted, with a deadline date of 2nd October.

14. Performance Indicators

1 complaint was received in July. A member and his guest arrived late for their tee time and the guest complained about having to wait behind other players. W Thompson advised that the member who invited the guest should be made aware of this situation as it is in fact the member's responsibility.

J Gilbert advised that the Environmental Plan should show green, not amber, as everything is up to date in regards to the plan.

15. Companies House Matters

There were none.

16. Health and Safety Report

There were no issues to report.

There being no other competent business, the meeting was then closed at 1955 hours.

KS