

**Minutes of the CGLMC Ltd Meeting held in the
Greenkeeping Sheds on Monday 1st April 2013**

Present: G Wilson (Chairman), P Sawers (Vice-Chairman), B Boyd, L Gordon,
W Thompson, G Murray, J Gilbert, N Prentice, A McArtney.

In Attendance: G Duncan (General Manager), C McLeod (Golf Services Manager).

Meeting began 1900 hours.

Apologies

S Brown, R Reyner, G Paton, C Yule, H Oswald, J McLeish.

1. Any Additional Agenda Items

There were none.

2. Declarations of Interest

J Gilbert and A McArtney – Caddie fee.

3. Approval of Minutes of the CGLMC Ltd Meeting of Monday 4th March 2013

Approved: J Gilbert

Seconded: P Sawers

(a) Matters Arising Therefrom

There were no matters.

4. Greens Business

(a) Approval of Minutes of the Greens Meeting of Monday 11th March 2013

Approved: L Gordon

Seconded: P Sawers

(b) Matters Arising Therefrom

J Gilbert advised that an Environmental sub-committee meeting was held in early March.

GEO Certification

In 2007, Dr Bob Taylor produced a full Environmental plan for each of the three courses. Since then the Greenkeeping staff have been carrying out the recommendations contained within these reports. J Gilbert advised that follow on environmental plans had been prepared by each of the 3 head greenkeepers and these are excellent. However, in terms of obtaining environmental certification, the best available was the GEO certificate. J Gilbert said he felt this was the most appropriate certificate for a course of Carnoustie's standing and it was also likely that we would be encouraged to obtain this certificate by the R&A. The GEO certificate required input from a qualified ecologist and Dr Bob Taylor would provide the necessary assistance for a reduced price of £5,500. The directors agreed:-

- i) that Dr Bob Taylor be engaged to produce the necessary reports for GEO environmental certification at a cost of £5,500.

White Tees

J Gilbert advised that the Greens committee proposed that every 3rd weekend, the tee box be placed on the White tee. The directors agreed.

Plaques

G Wilson advised that he liked the new tee head furniture. He asked the directors whether they would agreed to give the clubs one of the old plaques and sell the rest. The money raised would go to the Greenkeepers charity fund. The directors agreed:-

- i) to write to all constituent clubs offering them one each of the existing tee plaques and to sell the remainder, with the money received going to the Greenkeeper's charity fund.

5. Finance Business**(a) Approval of Minutes of the Finance Meeting of Monday 18th March 2013**

Approved: G Wilson

Seconded: W Thompson

(b) Matters Arising Therefrom

It was advised that during a meeting with C McMahon of Angus Council, he suggested that the directors should consider raising the 65+ discount to 70+ in line with Angus Council policy. G Wilson advised that this was only a suggestion by C McMahon and not an instruction. He advised that although the costs of giving out this discount are manageable at the moment, they are only going to grow. This will be discussed further by the Finance Committee in due course.

G Murray asked for approval for the caddie fee to increase from £45.00 to £50.00 for the 2014 season. The directors (excepting that J Gilbert and A McCartney did not take part) agreed:-

- i) that the caddie fee would increase to £50 from April 2014..

G Murray asked for approval of the Price Proposals for 2014-2015, and explained they are in line with the business plan. P Sawers advised that J McLeish had asked that the Tassie fee be increased by the 4.5% rate that all other prices were being increased by.

The directors agreed:-

- i) to approve the price proposals for 2014-15 as presented by the Finance committee and agreed by Angus Council..

P Sawers advised that the Pro-Shop figures have been sent out to the directors.

6. Pro Shop Business

(a) Approval of Minutes of the Pro-Shop Meeting of Thursday 28th March 2013

Approved: G Wilson

Seconded: P Sawers

(b) Matters Arising Therefrom

W Thompson advised the directors that the discussions that took place at this meeting were designed to provide a framework to define, via an Operations manual, the roles and responsibilities of the Pro Shop. He advised that C Sinclair had provided an update on the Pro Shop that was generally positive. There are still a few staffing issues that need to be discussed further.

W Thompson advised that he would like to put in place the 'Share our Success' promotion, where Season Ticket Holders are given a discount on Carnoustie Golf Links logo'd items.

W Thompson clarified the position with regard to various projects that required director's approval before going ahead.

The Pro-Shop Committee will be discussing the potential inclusion of Taylor Made club fitting in the shop at their next meeting.

Michael Maxwell from the Pro-Shop will be taking part in a 'swap week' with a counterpart at the Brookline course in Boston, USA. W Thompson said he was happy for this to go ahead, but did query whether a week was long enough to be of value.

7. Major Projects

G Wilson explained that G Duncan is in the process of preparing various reports which will come before the directors in due course.

8. Tournament Business

A McArtney advised that the Tassie draw had been very successful and was full, with a large waiting list.

9. PR Business

L Gordon is to organise a meeting with A Reid and C Boath shortly..

10. Season Ticket Business

(a) Approval of Minutes of the Season Ticket Sub-Committee Meeting of Monday 18th March 2013

Approved: G Wilson

Seconded: W Thompson

(b) Matters Arising Therefrom

Club Captain Tickets

G Wilson advised that it was recommended that all captains of constituent clubs be allocated a 3 course, 7 day ticket if they do not already have one. In response to a question from P Sawers, he confirmed the proposal was for club captains only and not for lady captains. There would be no restrictions on its use and it would be hoped that it would give club captains the opportunity to take out visiting dignitaries. The directors raised concerns over the fact that there were no restrictions on this ticket and that it may be seen as a means of jumping the queue for the waiting list. It was advised that clubs can contact the golf services manager to obtain a time on the Championship if they are entertaining captains from sister clubs or other important guests.

The directors agreed:-

- i) that constituent clubs could contact the golf services manager to request a ballot time if they had visiting guests. A time would be arranged and, if the official from the club did not have a 3 course ticket, courtesy of the course would be granted to the official for that specific match. The guest rate for the other players would apply as normal.

Season Ticket Movement

It was proposed that at least the first 10 persons on the 3 course, 7 day ticket waiting list be given a season ticket, no matter how many are available. This would be for a trial period of this year, and reviewed at the end of the season. The directors agreed.

Season Tickets Rules and Regulations – Recommended Updates

Under item 2 of these minutes, it was recommended that if a Season Ticket holder would like to take more than one guest / upgrade onto the course at the weekend, then they may either do so in an unsold time, or in the last hour of Members tee times. The reason for only allowing the last hour is to reduce slow play at the weekend. The directors agreed:-

- i) to amend the Season Ticket rules accordingly, and add the relevant section to the Season Ticket guide and inform the clubs.

11. Environment Business

(a) Approval of Minutes of the Environment Sub-Committee Meeting of Friday 8th March 2013

Approved: J Gilbert

Seconded: G Duncan

(b) Matters Arising Therefrom

The head green keepers have been asked to produce environmental reports covering their plans for the courses for the next 5 years. These will be distributed to the directors next month.

12. Golf Services Managers Report

C McLeod advised that he would report on the Season Ticket movement next month as all of the figures had not been collated yet.

C McLeod presented his amended Ryder Cup proposal in regards to maximise tee times over the short period of time that the tournament is in the area. Discussions were held regarding the proposal. J Gilbert advised that he was against the proposal as local players are going to lose a large amount of play during the Tassie and the Dunhill, and that taking even more time away would be unfair. P Sawers advised that the Ladies club were happy with the original suggestion, so she advised that she expects they would support this one also. G Wilson suggested that the timeframe be limited to lunch time.

C McLeod advised that he is currently sold out of tee times for the Thursday before the event, therefore a decision would have to be made soon as Tour Operators are booking up times already. C McLeod advised that although there are financial benefits of this proposal, it is mainly service driven, as many people may only get this one chance to play at Carnoustie. After further discussions, the committee agreed to consult further and vote on this proposal at the May meeting.

13. General Managers Report

Seagreen Technologies

The letter and map provided by Seagreen was distributed to the directors. G Duncan advised that a meeting is scheduled for 24th April 2013. Seagreen have advised that they will be applying for planning permission at the Carnoustie site only. N Prentice is now taking over from C McMahon as the Angus Council liaison, and will therefore attend the meeting on behalf of the Council. C McMahon has been asked to work with CGLMC Ltd as a consultant. MOD will not be attending this meeting, but they have put in objections to the plans.

Energy Review

G Duncan thanked R Reyner for his recommendation with regard to the energy review, and also thanked Angus Council for the funding to carry out the review and produce a report. The report was very thorough and detailed, and had some significant recommendations which should bring about much better energy use, along with cost savings.

R&A Visit

It was advised that two R&A representatives visited the course two weeks ago. They were here to discuss the infrastructure involved in hosting an open, rather than any course matters. P Sawers gave an overview of the discussions that took place and said a full report will be distributed to the directors in due course

Fire Safety Training

There will be 2 fire safety training sessions carried out. There will be persons designated as responsible for the fire safety in due course.

14. Performance Indicators

There were no matters to discuss.

15. Companies House Matters

There were none.

16. Health and Safety Report

There were 2 minor health and safety incidents which did not result in injury, but have been recorded in the accident book.

An accident investigation is to take place in connection with the Season Ticket holder who injured himself last month on the course, this issue is being dealt with through the insurers.

There being no other competent business, the meeting was then closed at 2000 hours.