

**Minutes of the CGLMC Ltd Meeting held in the Greenkeeping Sheds  
on Monday 4<sup>th</sup> November 2013**

Present: G Wilson (Chairman), P Sawers(Vice-Chairman), W Thompson, G Paton, C Yule, L Gordon, A McKeown, G Murray, A McCartney, J McLeish, R Reyner, K Sampson, J Gilbert, B Boyd, H Oswald.

In Attendance: G Duncan (General Manager), C McLeod (Golf Services Manager).

Meeting began 1900 hours.

**Apologies**

There were no apologies.

**1. Any Additional Agenda Items**

- Seagreen Update – G Wilson, added as item 2.5
- Junior Golf and VIP Membership will be discussed at next months meeting – W Thompson

**2. Declarations of Interest**

There were none.

**2.5 Seagreen Update**

G Wilson provided an update to the directors on the latest position with regard to the Seagreen project. Angus Council and CGLMC Ltd are to write jointly to Seagreen requesting a meeting. Seagreen currently have an Outline Planning Application submitted to Angus Council. H Oswald enquired to whether CGLMC Ltd have made an objection to the plans, and advised that, if an objection is to be lodged, it is better to do so at the Outline Planning stage.

**3. Approval of Minutes of the CGLMC Ltd Meeting of Monday 7<sup>th</sup> October 2013**

Approved: L Gordon

Seconded: A McKeown

**a) Matters Arising Therefrom**

**Fence at 1<sup>st</sup> Hole Burnside Course**

In regards to Item 3a), R Reyner queried whether due process was indeed followed because, even although this item passed through the Greens and Full meetings, no costs were highlighted or specific plans discussed. This item relates back to 2 years ago. J Gilbert advised that, as well as following the normal committee route, this item was also included in 2 or 3 maintenance forecasts produced by the Head Greenkeepers and highlighted in various minutes. He said he felt nothing

more could have been done. H Oswald said that if a director is asked about matter they do not have details about, they could simply request information from the General Manager.

#### Dalhousie Ballot

G Wilson advised that this issue had been deferred until this meeting so that all Dalhousie Club representatives could be in attendance. G Wilson apologised for not following the proper process when dealing with this item and not giving the Dalhousie Club a voice on this matter. He then recommended that the directors agree to set the previous decision aside for the moment and pass the matter to the Season Ticket sub-committee to look at the issue of ballots and slow play as a whole and consider all clubs when discussing. W Thompson agreed.

G Paton suggested that the whole process was wrong in discussing this issue originally. G Paton gave a brief overview of the specific event in question.

After further discussions, G Wilson proposed that this item be passed to the Season Ticket sub-committee to look at all 'special arrangements' in place with all clubs associated with CGLMC Ltd and to look at the issue of slow play as a whole. This was seconded by W Thompson.

With no counter proposal, the G Wilson proposal was therefore carried and the directors agreed:-

- i) that the original decision with regard to the Dalhousie ballot times, approved at the full meeting of 09 September 2013, be set aside, and the matter referred to the Season Ticket sub-committee for consideration, along with any other flexible ballot arrangements and general slow play.

J Gilbert advised, supported by R Reyner, that he believed the Dalhousie golfers playing in these ballot times were not adhering to the rule of having two 3 course 7 day season ticket holders with each ballot time, and he asked that this be investigated.

#### **4. Greens Business**

##### **a) Approval of Minutes of Greens Meeting of Monday 14<sup>th</sup> October 2013**

Approved: C Yule

Seconded: A McArtney

##### **b) Matters Arising Therefrom**

J Gilbert asked for approval of the Pond Management proposal. The directors agreed.

J Gilbert advised of the proposed changes to the 1<sup>st</sup> hole of the Buddon Course. He advised that it is hoped the 1<sup>st</sup> green will be kept in the meantime and can be used for chipping, putting and bunker practice. Also a par 3 junior area would be constructed and the practice nets moved. J Gilbert advised that there are no detailed plans yet, and he is simply asking for approval to produce

the plans. R Reyner enquired to whether the area behind the Golf Centre will be incorporated into these plans. J Gilbert advised that he will need to liaise with the R&A in regards to this matter. W Thompson suggested that this area should be mainly for junior play. G Wilson suggested that it be for young juniors specifically. J Gilbert advised that plans will be presented to the directors in due course.

## **5. Finance Business**

### **a) Approval of Minutes of Finance Meeting of Monday 21<sup>st</sup> October 2013**

Approved: J McLeish

Seconded: H Oswald

### **b) Matters Arising Therefrom**

G Murray asked for approval to make up the Caddie Master's income for the month of September, as per the agreed formula. The directors agreed.

The VAT paper that had been circulated earlier was discussed. Following the discussions, it was agreed that G Murray and W Thompson will meet with the accountants to discuss matters further.

G Murray asked for approval to sponsor the Angus Ambassador awards this year. The directors agreed.

G Murray advised that the CPI figure discussed at the Finance meeting was inaccurate. It will be discussed again at the Finance sub-committee meeting before coming to the Full meeting for approval.

G Murray advised that H Oswald recommended that A McKeown be co-opted onto the Finance committee. The committee agreed that A McKeown should sit on the committee starting this month. G Wilson advised that full remits of each committee are being discussed and written up currently, and they will come before the directors for discussion in due course.

J Gilbert enquired to whether it had been established if the Junior Coaching programme was providing value for money. It was advised that W Thompson is reviewing this item currently. J Gilbert asked how much the coaching staff cost per hour. G Duncan advised that this figure can be worked out. This will be discussed further at the following Finance and Pro-Shop meetings. It was advised that the committee used to have a Junior Convenor, but this role is now with the Pro-Shop staff.

G Wilson advised that, in regards to the physiotherapist working within the Golf Centre, he did not bring the issue to the directors as he regarded it as a minor issue and only agreed it on a trial basis. R Reyner suggested that this item should have been discussed and approved at a full meeting. J Gilbert suggested that some decisions must be allowed to be made by the Chairman without coming to the directors, otherwise management of the organisation would be impossible. G Wilson suggested that, following the decision, he perhaps should have asked that the information be circulated to the directors. H Oswald enquired to the length of the trial period. G Wilson advised that it was agreed at 1 year. The position will be reviewed in March 2014.

## **6. Pro-Shop Business**

There was no business.

## **7. Major Projects**

There was no business.

## **8. Tournament Business**

### **a) Approval of Minutes of Tournament Meeting of Monday 14<sup>th</sup> October 2013**

Approved: J Gilbert

Seconded: K Sampson

### **b) Matters Arising Therefrom**

A McArtney advised that a good Tournament report had been produced.

There were changes made to the Tassie conditions. R Reyner enquired to why the CSS calculation was being withdrawn. C McLeod explained the reasoning, and it was advised that there is no registration process for the consolation event.

A McArtney advised that it is hoped that more competitions can be moved onto the Buddon Links course, and this will be discussed further in due course.

The Tassie entry will increase from £200 to £210 and the Cant Cup will increase from £12 to £15.

## **9. PR Business**

There was no business, a meeting will take place next week after the Greens Committee meeting.

## **10. Season Ticket Business**

There was no business, a meeting will be arranged.

### **11. Environment Business**

There was no business.

### **12. Golf Services Managers Report**

C McLeod advised that G Wilson accepted the invitation to attend the Golf Tourism Scotland awards evening, and he will attend this along with C McLeod.

C McLeod will attend the International Golf Travel Market event in Spain along with Carnoustie Country. This consists of 38 formal sales appointments during the time there. C McLeod will report back at the next full meeting.

C McLeod advised that Online booking has been running for a few years now. He advised that the income from online bookings has now exceeded £500,000 for the year and that 55% of bookings are made outwith office hours. C McLeod gave a full breakdown of the statistics to the directors.

### **13. General Managers Report.**

The winter circuit started today, and everything is in place for winter play. The Championship course is closed for 2 weeks (not the weekends). The Buddon Links course will close for one week when the Championship course opens, and then the Burnside course will close for one week following the Buddon Links course.

OSCR are requesting clarification on some items in regards to the Charitable Status application. G Duncan advised that this is normal procedure.

A thank you letter was received from IMG in regards to the Dunhill tournament.

A thank you letter was received from the Community Council for CGLMC's Ltd assistance with the Beautiful Scotland coastal Town Award.

Following report earlier by J Gilbert, G Duncan said he would provide the required figures with regard to the juniors.

R Reyner enquired to whether a report had been compiled by the consultant who was reviewing the space in the golf centre. G Wilson advised that a report has been compiled, and that once the ideas in regards to ways in which the space can be used have been considered, they will be brought to the directors for discussion.

### **14. Performance Indicators**

There was an issue raised with regard to the sand on the Burnside greens, and this was dealt with at the Greens committee meeting.

There are continuing issues with the Coffee Shop. C McLeod put forward CGLMC Ltd's request that the Coffee Shop be open as per the agreement over the winter. Due to the new management structure of the hotel, there has been no feedback to date. W Thompson again suggested that CGLMC Ltd should have contingency plans in place in the event of opportunities arising with regard to these matters.

**15. Companies House Matters**

There were no matters.

**16. Health and Safety Report**

There was nothing to report.

There being no other competent business, the meeting was then closed at 1955 hours.

KS