

**Minutes of the CGLMC Ltd Meeting held in the
Greenkeeping Sheds on Monday 4th February 2013**

Present: G Wilson (Chairman), P Sawers (Vice-Chairman), W Thompson, A McArtney, L Gordon, J Gilbert, S Brown, C Yule, G Paton, J McLeish, R Reyner, B Boyd.

In Attendance: G Duncan (General Manager), A Reid (Links Superintendent).

Apologies

H Oswald, N Prentice, G Murray.

Any Additional Agenda Items

Carnoustie Vision Meeting – put forward by P Sawers. Put in agenda as item 3.5.

2. Declarations of Interest

There were none.

3. Seagreen Update (G Wilson)

G Wilson advised the committee that there had been no further meetings. The meeting due for the end of February has been cancelled as Seagreen do not have enough information to bring forward. The most acceptable route through the course had been put together, and this would go around the perimeter of the Buddon Links course. There is no information at present about the erection of the masts which will determine the viability of the project.

G Wilson advised that he is due to meet with C McMahon from Angus Council to discuss who will be the new council liaison once Mr McMahon retires. At that time he will discuss with C McMahon the possibility for ongoing support with regard to Seagreen.

3.5 Carnoustie Vision Meeting

P Sawers advised that she had attended the Carnoustie Vision meeting. This was an update to a previous meeting where points had been raised for discussion. She advised that one point raised was that junior golf was inaccessible in Carnoustie. P Sawers advised that she was surprised at the comment and was able to explain to all attending the Carnoustie Vision meeting the ways in which junior golf was accessible. This was followed up by an article in the local newspaper detailing the CGLMC Ltd junior golf program.

It was advised that this point may have only been raised by one person and was not necessarily the view of the whole town. B Boyd advised that the article in the newspaper was a good response to this point as it now makes all residents aware of CGLMC Ltd's commitment to junior golf.

4. Approval of Minutes of the CGLMC Ltd Meeting of Monday 7th January 2013

Approved: J Gilbert

Seconded: P Sawers

(a) Matters Arising Therefrom

There were no matters.

5. Greens Business

(a) Approval of Minutes of the Greens Sub-Committee Meeting of Monday 14th January 2013

Approved: G Wilson

Seconded: L Gordon

(b) Matters Arising Therefrom

Championship Score Card

J Gilbert ask for approval of the new Championship course score card, which now includes the combined (yellow) course and the red course. The 12th tee of the combined course will be played from the present green tee.

L Gordon advised that under 1(c) on the scorecard, the word 'right' should be changed to 'left'.

G Paton raised the following two points. He advised that while Angus County are coming to measure the red course, they should be asked to measure the combined course. He also suggested that the out of bounds on the left hand side be re-considered as he did not feel it was possible to drop balls in accordance with the rules of golf if the burn was deemed a lateral hazard. R Reyner enquired to why the out of bounds on the left had been moved. He was advised that the work done on the first tee had moved the out of bounds line more to the left and therefore having the out of bounds on the left of the burn would result in a straighter out of bounds line overall. The view of the directors was that having the burn as a lateral hazard would not result in players breaching the rules and therefore the out of bounds line could be moved to the left of the burn. The directors agreed that a tick box be added to the card for players to indicate what tee they have played from.

The directors agreed to approve the score card.

Championship Tee Furniture

A Reid showed the directors the stone that is proposed to be used on the new combined course tees. A bronze plaque will be placed on them similar to the other tees.

The directors agree:-

- i) to purchase the new stones as shown to be placed on the tee of the new combined course and remove the existing green and yellow markers.

Courses Performance Data

A Reid advised that in general the courses are in a good condition, but after the terrible weather recently, the wetness of the courses is causing problems. He advised that in future, there needs to be more flood prevention in place. G Wilson advised that CGLMC Ltd are doing better than many courses in regards to having holes open. W Thompson suggested that the performance indicators should be green and not amber as A Reid and the greenkeeping staff have done as much as possible to keep the course clear, and the indicators should not count against things that are out of CGLMC Ltd's control (eg. the weather).

6. Finance Business

(a) Approval of Minutes of the Finance Sub-Committee Meeting of Monday 21st January 2013

Approved: J McLeish

Seconded: R Reyner

(b) Matters Arising Therefrom

Draft Budget

W Thompson suggested he would like to review the Pro shop budget prior to signing off on it for 2103/14. He advised he intended to hold a Pro Shop sub-committee meeting as soon as possible to clarify financial and other matters with regard to the Pro Shop. The directors agreed that although it was decided that Finance meetings should be held bi-monthly, at this time they will still be held monthly, and therefore there will be a Finance meeting in February.

R Reyner raised his concerns in regards to CGLMC Ltd using pre-paid greenfees and suggested that there were serious financial matters to address.

G Wilson suggested that the figures have to be monitored and any spends be considered carefully. However he considered that CGLMC Ltd were in a good position in that no loans were taken to allow any of the recently carried out major projects, which meant there has been no loss made in paying interest to banks.

It was advised that I Palfrey of Henderson Black is putting together a position statement in regards to CGLMC Ltd's finances, and this will be circulated to the directors in due course. W Thompson asked that a summary of the finances be brought to the next Finance committee meeting to illustrate CGLMC Ltd's current financial position.

Pro-Shop

A McArtney enquired to the discussions regarding G Murray's comments on whether the Pro-Shop should be a retail outlet or a Pro-Shop. He was advised that this needs further discussion by the Pro-Shop and Finance sub-committees.

R Reyner raised concerns that the Pro-Shop figures are not close to the projections put forward to the directors in the past. P Sawers asked if she could be sent a copy of the original projections for the Pro Shop.

65+ Discount

P Sawers advised that the 2 year trial period runs out at the end of next season, and therefore the directors have to agree what they would like to do with the discount from 2014 onwards. Following discussions, two proposals were made.

W Thompson proposed that the status quo remain, and this was seconded by R Reyner.

J McLeish proposed that the discount be removed completely, and this was seconded by G Wilson.

The directors voted on the above proposals, the votes were as follows:

In favour of J McLeish proposal were J McLeish, G Wilson, A McArtney, B Boyd and G Paton.

In favour of W Thompson proposal were W Thompson, R Reyner, J Gilbert, P Sawers, L Gordon, C Yule and S Brown.

The W Thompson proposal was therefore carried and the directors agreed:-

- i) that the senior citizen discount remain at 10% for all season ticket types from 2014 for 3 years, after which it will be subject to a further review.

Staff Salary Increases

A McArtney enquired to the names of the staff given salary increases. P Sawers advised that the names were not brought forward. The Finance committee had agreed to trust the judgement of the line managers and G Duncan to put forward those who they felt merited the increase. However, it was confirmed that any director who wished to be advised of the names of the staff involved could contact G Duncan and they would be provided with the information. It was also agreed that the appropriate convenor should be advised of any staff within their remit who were being considered for an increase. This would allow them to comment prior to any decision being taken.

7. Pro-Shop Business

There was no business.

8. Major Projects

A meeting will be organised after the next Finance and Greens committee meetings. R Reyner enquired to whether a decision had been made on whether to go ahead with the toilets. He was advised that they are in the business plan for 2013-2014.

9. Tournament Business

There was no business.

10. PR Business

L Gordon advised that she was been working on putting together feedback forms to be issued to visiting golfers and to Season Ticket holders.

11. Season Ticket Business

There was no business.

12. Golf Services Managers Report

C McLeod is currently attending the PGA Golf Show.

G Wilson reported that the entry for the 2013 Craws Nest Tassie had been filled in 7 minutes.

W Thompson said everyone he had spoken to was happy with how the Tassie entry was now run.

13. General Managers Report

Charitable Status

G Duncan advised the directors that discussions are taking place between OSCR, Thorntons and Angus Council in regards to the Charitable Status. A document will have to be drafted for directors' approval once discussions are concluded. This document will be circulated to the directors in due course.

Season Ticket Holder Court Case

The case will be heard on 22nd February. G Duncan will be on holiday so G Wilson and P Sawers will attend on his behalf.

Key Fobs

Key fobs have been sent out to all Season Ticket holders. They will be needed for access to the toilets.

A McCartney advised that the Tea Hut was closed on both the Sunday 19th and Sunday 26th January 2013 around lunch time. G Duncan is to look into this.

14. Performance Indicators

G Duncan advised that he thinks the Customer Complaints figure is not correct, so he will clarify this.

15. Companies House Matters

There were no matters.

16. Health and Safety Report

There were no matters.

There being no other business, the meeting was then closed at 1955 hours.

KS