

**Minutes of the CGLMC Ltd Major Projects Sub-Committee Meeting
held in the CGLMC Ltd Office on Monday 30th June 2014**

Present: P Sawers (Major Projects Convenor), W Thompson, J Gilbert, G Murray, A McColgan.

In Attendance: G Duncan (General Manager), C McLeod (Golf Services Manager).

Meeting began 1930 hours.

1. Apologies

A McKeown.

2. Review of Golf Centre Work Estimates

P Sawers advised that at the last Major Projects meeting, it was agreed that costs should be sought for the internal and external works proposed. P Sawers advised that costs were compiled by Project Management and were reviewed by Angus Council Quantity Surveyors department who reported that the costs were appropriate for the works recommended.

The committee then reviewed the costs.

Internal Works – Office / Reception area

A McColgan enquired to whether more than one quote was sought for these works. P Sawers advised that Project Management always get 3 quotes and the least expensive cost is used.

The committee agreed to recommend to proceed with the above work.

Internal Works – Cladding of Pillars

P Sawers suggested that the cladding of the pillars would make the area feel warmer and would hide the exposed steel pillars. P Sawers asked whether the committee had any preference to the cladding material used. The committee agreed not to use plasterboard. W Thompson suggested that Burr Ash may be too expensive and perhaps a less expensive wood could be considered. W Thompson suggested that the cladding of the pillars should have been considered when the Centre was being built. J Gilbert advised that in his opinion the pillars should be left as they are. If the pillars are clad, they would be done to a height of the lights / mezzanine level. After discussions, the committee agreed to recommend cladding the pillars in Burr Ash.

External works

P Sawers advised that these figures were produced as per the diagram.

P Sawers advised that R Reyner's proposal to lay 'soft surface' walkways as opposed to asphalt was also considered. W Thompson suggested that the cost of the 'soft surface' is exceptionally higher than the asphalt style surface and therefore if used, should only be used on pedestrian walkways and not in any areas where vehicular traffic is likely to cross. It was advised that the 'soft surface' material is hard wearing. W Thompson suggested that the works be repriced for 20% soft surface and 80% asphalt, but after further discussions, it was agreed that this was still likely to be much too expensive.

P Sauer advised that she would like these plans to be agreed at the next Full meeting in order to get them in to the Planning Department for review and approval in order to be carried out during the winter works. J Gilbert

enquired to whether the greenkeepers were expected to carry out these works. P Sawers advised that A Reid had recommended that there is some turf work that he would like to get done during the winter works. It was clarified that any winter work costs in regards to this project would be additional to the greenkeeping winter works budget.

J Gilbert enquired to what the stonework related to. He was advised that this is the stone wall that will be built at the black slab entrance area.

J Gilbert asked for clarification on the 'Buff Overspray' works. He was advised that this is a colour overlay that will be sprayed onto the asphalt in order to reduce the amount of grey areas. G Murray advised that the VAT can be claimed back on this work.

W Thompson suggested that a paper needs to be produced to show how the works will be funded.

After further discussions, the committee agreed to recommend to proceed with the exterior works, assuming the funding paper demonstrates the project is affordable.

3. Hotel Times Trial Proposal

C McLeod explained the proposal for temporary changes to the Course Access Agreement.

After discussions, the committee agreed to recommend C McLeod's proposals for an agreed trial period.

The committee also agreed that a meeting should be held with Angus Council's Economic Development Department to discuss and renegotiate the Access Agreement for the future.

P Sawers advised that C McLeod had produced an excellent paper. This trial will be reviewed over the coming year.

4. Any Other Competent Business

There was no other business.

There being no other competent business, the meeting was then closed at 1950 hours.

KS