

**Minutes of the CGLMC Ltd held in the Greenkeeping Sheds
on Monday 3rd December 2012**

Present: G Wilson (Chairman), P Sawers (Vice-Chairman), J McLeish, H Oswald, J Gilbert, L Gordon, W Thompson, S Brown, C Yule, G Murray, B Boyd, G Paton, A McCartney, R Reyner.

In Attendance: G Duncan (General Manager), C McLeod (Golf Services Manager), A Reid (Links Superintendent).

Meeting began 1900 hours.

1. Any Additional Agenda Items

There were none.

2. Declarations of Interest

There were none, but H Oswald advised that there may be matters with regard to Seagreen where she may need to declare an interest.

3. Seagreen Update – G Wilson

G Wilson advised the Directors that after the meeting he had with Seagreen on 20th November, there is still no further progress. They have advised that Carnoustie is their preferred landfall but it has been found that they have not done detailed surveys on either the Arbroath or Easthaven sites. G Wilson advised that he has been told that an MET mast would have to be constructed at sea for 2 years to collect information to prepare an Economic Viability Report before Seagreen decide whether to progress with construction of the wind farm. The earliest that this mast could be erected would be January 2013. Seagreen have already put an application in to Marine Scotland,

G Wilson advised that another meeting will be scheduled for January 2013, at this point he hopes there will be much more information to bring back to the Directors.

Seagreen need funding from their Directors before they can carry out a survey at Easthaven. G Wilson will keep the Directors updated with progress on this matter.

4. Season Ticket Holder Request for Veterinary Fees – G Wilson

G Wilson advised that a request had been received from a Season Ticket Holder for CGLMC Ltd to pay veterinary fees of £141.90 as their dog had allegedly hurt it's paw on a piece of metal found on the course. G Wilson said that he and the Vice-Chairman had instructed that this was not a valid claim and should therefore not be paid. The Season Ticket holder has now raised a claim via the Small Claims court and it was a matter for the board to decide whether to pay the veterinary bill or defend the claim.

W Thompson advised the Directors that the Season Ticket Holder had written to him directly and he had discussed the matter with the Chairman. His view was that the only sensible commercial decision was to pay the veterinary bill.

B Boyd advised that CGLMC Ltd should set an example that they will not pay out for incidents that are not their fault.

After further discussions the Directors agreed:-

- i) that the matter will be defended at the Small Claims Court.

W Thompson did not support the decision to go to court.

5. Golf Centre Coffee Shop – G Wilson

G Wilson advised the Directors that on almost all weekdays in the winter, there has been little or no business taken in by the coffee shop in the Golf Centre. Oxford Hotels have asked whether CGLMC Ltd would be willing to allow the coffee shop to close Monday – Thursday and open Friday – Sunday for the normal winter opening hours. G Wilson advised that there is a contract in place which states the Hotel should keep the coffee shop open. It was advised that CGLMC Ltd will still receive the rent from the Hotel.

The Directors agreed:-

- i) to allow the coffee shop to close Monday to Thursday over the winter, but a date for full re-opening will have to be specified.

6. Scottish Amateur 2014

G Wilson advised the Directors that CGLMC Ltd have been approached by the Scottish Golf Union to host the 2014 Scottish Amateur.

After discussion, it was agreed it would not be possible to host the event and the SGU should be written to accordingly.

7. Championship 1st Tee Development

G Wilson advised that the slabs have been taken up from the 1st Tee area and work has started. The committee were presented with 3 options of potential Tee Head Starters huts. The options were a mobile hut, a brick hut and a stone hut. W Thompson enquired to whether this was the best placing for the hut. A Reid advised that in his opinion, this was the best place.

After discussions, the brick hut was selected. Following this choice, G Murray suggested that the building could be constructed more in keeping with 2ft of brick at the bottom and a cement coat render from that point up. This should match in with the hotel better than red brick throughout.

The Directors agreed:-

- i) that a tee head starters hut be constructed in the location shown on the plan and in the manner described by G Murray.

8. Approval of Minutes of the CGLMC Ltd Meeting of Monday 5th November 2012

Approved: G Murray

Seconded: P Sawers

Matters Arising Therefrom

There were no matters.

9. Greens Business

Approval of Minutes of the Greens Meeting of Monday 12th November 2012

Approved: L Gordon

Seconded: G Wilson

b) Matters Arising Therefrom

Item 5 – 3rd Hole Burnside

J Gilbert advised that G Duncan met with Mr Stewart of Tiger Beach Drive and reported to the Greens Committee. The Greens committee had agreed that all necessary steps had been taken, and that no more would be done until the proposed new green was worked on. J Gilbert asked for approval of this position from the Directors, and this was approved.

Item 6 – Tee Furniture

It was proposed by A Reid that due to the tremendous wear and tear that the green tee incurs, that the yellow tee be removed completely meaning that wear could be spread and more tee options could be allowed. This would mean combining the green and yellow tee areas to make one large tee area. J Gilbert advised the committee that this item was discussed in length at the Greens committee meeting and he asked for Directors approval. G Paton asked that the yardage be checked and made sure it was in line with competition guidelines for handicaps. Clarification will be needed in regards to standard scratch rules for competitions. Angus County can be asked to re-measure the course. Score cards will need to be looked into. The Directors agreed to this in principle.

Approval was sought from the Directors to remove the marble plaques and replace them with granite stones, or perhaps sticks. A Reid's preference would be to erect a third granite stone to match the other tees. The Directors agreed to remove the marble plaques and the Greens committee will discuss further the replacement options.

10. Finance Business

a) Approval of Minutes of the Finance Meeting of Monday 19th November 2012

Approved: W Thompson

Seconded: J McLeish

b) Matters Arising Therefrom

Club Facility Fees

This item was also dealt with in the Tournament Committee meeting and both sets of minutes were referred to. G Wilson advised the Directors the Tournament Committee unanimously agreed to grant the fee for another 3 years on certain conditions. Namely that the clubs should not hold any functions which would clash with CGLMC Ltd prizegivings.

The Directors agreed:-

- i) to extend the agreement for another 3 years.

11. Pro Shop Business

C Yule advised the Directors that he has held a meeting with C Sinclair. C Yule asked for confirmation that the Head Professionals salary and bonus will be reviewed and dealt with accordingly at his appraisal. G Wilson agreed that this would be the case.

12. Major Projects

There was no business.

13. Tournament Business

a) Approval of Minutes of the Tournament Meeting of Monday 26th November 2012

Approved: P Sawers

Seconded: G Wilson

b) Matters Arising Therefrom

A McCartney advised that it was proposed by the Tournament Committee that 2 extra ball spotters be employed for the next Tassie tournament. This should speed up play. They would only be necessary during the qualifying stages. It was suggested that as the seasonal starters are not now needed in the afternoons to take in score cards, as the cards are now handed in at the golf centre, that the starters be asked to take on this role. R Reyner advised that these seasonal starters would have to be made aware that this would be part of their responsibility before they were taken on. The Directors agreed to take on 2 extra ball spotters.

It was proposed that all the competition entry fees stay the same, except for the Tassie which would increase by £5.00. This would mean a Season Ticket Holder would pay £120.00 as a fee. The Directors agreed to the proposal.

The host clubs for 2013 will be the reverse of 2012.

14. PR Business

There was no business.

15. Season Ticket Business

There was no business. J McLeish advised that a meeting will be held directly after the Finance Sub-Committee meeting in February 2013. C McLeod is to check the dates.

16. Golf Services Managers Report

C McLeod advised the Directors that he has allowed a Season Ticket Holder to store his disabled buggy at the Links. The season ticket holder in question was badly injured in a bomb blast in Afghanistan and C McLeod advised that in these special circumstances permission was granted to allow him to store his buggy at the Links. He will telephone the Pro-Shop in advance of his arrival and one of the staff will have it ready for him when he arrives. S Brown suggested that questions may be raised in regards to why he has received special treatment.

International Golf Travel Market Trade Show

C McLeod advised that the attendees at this event control 85% of the world's golf market. There were 12,000 people attending on the Thursday evening. C McLeod took on 45 appointments. He advised that usually it takes around 12-18 months to see any business come back from attending these events, but this year he took £11,000 of business during the event.

C McLeod advised that he has taken on Carnoustie Country Industry Group membership. This means that the Carnoustie Country group can represent CGLMC Ltd at trade shows etc. This will cut down on the amount of travelling that C McLeod will have to do, meaning the membership is self-financing.

National Club Golfer

The Burnside course came in at number 96 and the Championship course came in at number 2 in the latest course rankings.

C McLeod represented CGLMC Ltd at the Carnoustie Vision meeting.

17. General Managers Report

A Reid met with representatives of the Carnoustie Community Council and Angus Council, and has agreed the CGLMC Ltd will build 2 bunkers at specified town entrances. A McCartney enquired to why there was no bunker to be built at the Barry entrance to the town. P Sawers advised that this is a matter for Angus Council and, although CGLMC Ltd will build the bunkers, Angus Council are to maintain them.

Performance Indicators

Course conditions have been added to this report from last month. This report will be released quarterly. Items which are designated as amber and red points are to be dealt with.

J Gilbert suggested that the Environmental point is amber due to the plans expiring in 2013. He advised that they cost £12,000 to be drawn up originally, but now that the Greenkeeping staff have the relevant knowledge and expertise, that they should draw up any future plans. The Directors agreed.

A letter of thanks was received from the Captain, Sheila Brunton, on behalf of the Carnoustie Ladies for the invitation to the Angus Ambassador Awards

18. Companies House Matters

G Duncan has received D Valentine's formal resignation. Informally, it has been suggested that Neil Prentice is to take D Valentine's place on the board, and this will be confirmed in due course.

19. Health and Safety Report

There were no matters.

There being no other competent business, the meeting was then closed at 2010 hours.

KS