

**Minutes of the CGLMC Ltd Meeting held in the  
Greenkeeping Sheds on Monday 9<sup>th</sup> April 2012**

Present: P Sawers (Vice-Chairman), G Murray, J Gilbert, L Gordon, C Yule, A McArtney,  
H Oswald, S Brown, J McLeish, B Myles.

In Attendance: G Duncan (General Manager), C McLeod (Golf Services Manager).

Meeting began 1900 hours.

**Apologies**

G Paton, G Wilson, D Valentine, R Reyner, W Thompson.

**1. Any Additional Agenda Items**

There were no items.

**2. Declarations of Interest**

There were none.

**3. Approval of Minutes of the CGLMC Ltd Meeting of Monday 5<sup>th</sup> March 2012**

Approved: G Murray

Seconded: L Gordon

**(a) Matters Arising Therefrom**

There were no matters.

**4. Greens Business**

**(a) Approval of Minutes of the Greens Sub-Committee of Monday 19<sup>th</sup> March 2012**

Approved: L Gordon

Seconded: A McArtney

**(b) Matters Arising Therefrom**

Irrigation Updates

J Gilbert advised the directors that 'Hunter' have offered to install an irrigation system on the Buddon Links course free of charge, as long as CGLMC Ltd agreed to install their system on the Burnside and Championship courses also. The cost to install on the Burnside and Championship courses would be at a reduced rate of £40,000 – meaning a saving of around £30,000. This is a 12 month offer and would have to be installed by March 2013, meaning the cost would come out of this year's budget. P Sawers asked whether this could be accommodated in the budget. G Murray advised that it could. J Gilbert proposed that CGLMC Ltd accept the offer and P Sawers seconded this proposal.

The directors agreed:-

(i) that the "Hunter" offer should be accepted and the installation to take place prior to March 2103.

New Holes on the Buddon Links Course

J Gilbert advised that a meeting was held with the Architect to discuss Health and Safety of carrying out the works along with the payment scheme and the way in which the course will run while work is being carried out.

**(c) Any Other Greens Business**

There was no other business.

**5. Finance Business**

**(a) Approval of Minutes of Meeting of the Finance Sub-Committee of Monday 19<sup>th</sup> March 2012**

Approved: J McLeish

Seconded: H Oswald

**(b) Matters Arising Therefrom**

There were no matters arising.

**(c) Any Other Finance Business**

There was no other business.

## **6. Pro Shop Business**

### **(a) Approval of Minutes of Meeting of the Pro-Shop Sub-Committee of Monday 12<sup>th</sup> March 2012**

Approved: G Murray

Seconded: P Sawers

### **(b) Matters Arising Therefrom**

Item 7 – C Yule advised that along with the 2<sup>nd</sup> April and 14<sup>th</sup> May, another CPD Training Day has been arranged for 18<sup>th</sup> May as there has been a large number of people wanting to attend the course.

A short discussion took place with regard to the Head professional's contract.

### **(c) Any Other Pro-Shop Business**

There was no other business.

## **7. Major Projects**

There was no business.

## **8. Tournament Business**

A McArtney advised the Golf Services Managers report includes the upcoming tournament dates.

A McArtney advised that he has had a request from Ben Wilson at the LGU asking whether the directors would allow the LGU to have use of the Golf Centre on the Monday morning of the British Ladies Amateur for drinks and canopy's. They would only need the centre for around 1 hour. The LGU would be responsible for providing the catering and drinks.

The directors agreed:-

i) that the LGU could have use of the Golf Centre for their reception.

## **9. PR Business**

There was no business.

## **10. Season Ticket Business**

J McLeish advised that the Golf Services Managers Report provides details and updates on the waiting lists.

## **11. Golf Services Managers Report**

C McLeod advised the directors that the Head Ranger has reduced her shifts from 5 to 4 days per week. He advised that with this he has tried to prioritise the staff in a better way and remove any 'lone worker' issues by having the Rangers work the same shifts as the Starters. There will also be less Rangers working during times when there are only members playing, such as Saturday mornings.

C McLeod advised the directors of the breakdown in the movements on the season ticket waiting lists. He advised that around 20% of people decided to pay online for their tickets.

C McLeod advised the directors that the Angus Council course inspection would take place on 21<sup>st</sup> June 2012.

An email will be circulated to the directors with details of the St Andrews match and Pringle Trophy.

C McLeod advised the directors that he has received thanks from the Northern Ladies who brought 12 girls to play the course last month. He advised that they found it an invaluable experience. P Sawers also thanked the directors and Golf Centre staff on behalf of the organisers. She advised that this was a rare occasion to give the girls an experience of playing a 54 hole tournament and they had an enjoyable evening in the Golf Centre afterwards.

C McLeod advised that he has agreed to provide 4 tee times over 2 days for the Angus School League. These would be the last 2 visitor times on each day. He advised that many other courses in the local area are supporting the League also.

C McLeod advised that he has been asked by the Caledonia Junior Convenor whether the Caledonia can have 10 tee times on the Buddon Links Course every 2<sup>nd</sup> Friday evening for the Junior players to get experience playing the course. H Oswald enquired to whether any other clubs are given the same opportunity. C McLeod advised that normally they just book ahead, but they do not usually ask for a block of times. C McLeod advised that not all of the players will play all of the holes, some will only play up to 6 holes. The directors agreed that they want to support Junior golf, but concerns were raised over the number of tee times requested. After discussions, the directors agreed to offer the Caledonia Club 6 tee times and C McLeod would discuss with the Caledonia Junior Convenor if more are needed. This will be monitored and if successful and fully booked the directors will consider releasing more times.

C McLeod advised that he has a meeting with GMS, PR Convenor and the Chairman on 16<sup>th</sup> April. All directors are welcome to attend.

## **12. General Managers Report**

### Tea Hut

G Duncan advised that the Tender documents are being drawn up at the moment. They will be ready shortly. An advert will be placed in the Guide and Gazette, and the local golf clubs. The closing date for applications will be towards the end of April.

### Coffee Shop

G Duncan advised that there are still negotiations taking place and that a meeting would shortly be taking place between the Chairman and Oxford Hotel's Managing Director in an attempt to resolve matters.

### Town Entrances

G Duncan advised that Angus Council have made contact to ask whether CGLMC Ltd would be interested in contributing towards displays at the entrances to Carnoustie – similar to the ones constructed prior to the 1999 Open. P Sawers advised that she believed it was a good idea but it would have to be made clear that CGLMC Ltd could not be responsible for maintaining the displays. The directors agreed that in the first instance P Sawers should meet with Angus Council and discuss the matter further. It was advised that CGLMC Ltd cannot offer any money to the town but can offer the services of the greenkeepers and materials.

The Golf Centre will be officially opened on Thursday 12<sup>th</sup> April at 11.00am.

A McCartney enquired to whether a lady from the Taymouth club had been invited to the Tournament on 12<sup>th</sup> April. P Sawers advised that 2 ladies from the club have been invited.

G Duncan advised that directors that Henderson Black have suggested that CGLMC Ltd set up an Audit Committee. It was advised that they would only be expected to meet around 3 times per year and Iain Palfrey will advise the directors. It was suggested that the committee should be made of the Finance Convenor and one other Director. This committee will be required if CGLMC Ltd moves to charitable status. P Sawers proposed that L Gordon sit on the committee with the Finance Convenor, this was seconded by S Brown.

### 3<sup>rd</sup> Hole Burnside

G Duncan advised that he has written to Environmental Health advising them of the director's decision regarding the 3<sup>rd</sup> hole on the Burnside Course. Douglas Shearer of Elmwood College is to produce a report on the Health and Safety of the course. His assessment of the 3<sup>rd</sup> hole was that there was no risk to the houses, but that signage was required for the cycle path. Discussions still have to be held with Angus Council with regard to the logo on the signs.

G Duncan advised that he is struggling to find a company that will carry out any ball flight analysis. P Sawers asked whether this was required at this time. J Gilbert agreed it was not necessary immediately but suggested that when the hole is moved a ball flight analysis should be carried out to find the safest area to place the tee and green. The directors agreed.

#### Charitable Status

G Duncan advised that there are a few legal wording changes that need to be made to the Articles of Association which will then be made available for the Directors to view. This should be in the next few weeks.

#### Links Superintendents Replacement

S Brown enquired to whether there were any updates. He was advised that there is now a shortlist of 5 persons – 2 are internal and 3 are external. Interviews will be carried out on 24<sup>th</sup> April and a decision will hopefully be made on that day or shortly afterwards. The interview panel are still looking for an expert to join them. Steve Issac of the R&A was asked, but he has a prior engagement.

#### G Murray Thanks

G Murray thanked the directors for his retirement evening plus the gifts and flowers.

There being no other competent business, the meeting was then closed at 2005 hours.

KS