

Minutes of the CGLMC Limited Meeting held in the Greenkeeping Sheds on Monday 3 November 2014

Present: P Sawers (Chairman), W Thompson (Vice-Chairman), B Boyd, I Frier, A McArtney, R Gillespie, L Gordon, G Murray, G Paton, J Gilbert, H Oswald, A McKeown, C Yule

In Attendance: G Duncan (General Manager), C McLeod (Golf Services Manager)

Meeting began 1855 hours.

Apologies: J McLeish, A McColgan

1. Any Additional Agenda Items

J Gilbert asked if a statement could be given on the update plans for the Golf Centre.

2. Declarations of Interest

There were none.

3. Additional Item – Update Plans for the Golf Centre

P Sawers said she welcomed the opportunity to update the directors on the progress so far, and would give a brief history for the benefit of the directors who were not on the board when the earlier decisions were taken.

She said the recommendations had come from the CGLMC Ltd Major Projects meeting held in March which had been attended by her as Convener of the committee, J Gilbert, G Murray, W Thompson, R Reyner and A McKeown. J McLeish and A McColgan had been apologies for that meeting.

At that meeting, and with regard to the Golf Centre, there had been three recommendations made by the sub-committee.

In the short term, offices were to be constructed which would house the Golf Services department.

In the medium term the outside of the Golf Centre was to be re-designed and improved.

The longer term plans were for new offices, meeting rooms and significantly better customer facilities within the Golf Centre.

The major project sub-committee recommended that P Sawers and G Duncan should come up with detailed proposals for these longer term objectives.

The major projects sub-committee also recommended that a possible driving range and two new holes for the Buddon Links should be investigated and it was recommended that W Thompson, R Reyner and J Gilbert should work on these plans and present them in due course to the full board. P Sawers said she was unable to comment on how progress was going for the driving range and new holes as she had not been involved.

The recommendations from the Major Projects sub-committee were put to the board at the CGLMC Ltd full meeting of Monday 7 April 2014 and all recommendations were approved. Following the approval of the full board, she and G Duncan had met on several occasions with the architect who had been involved in the original design of the Golf Centre. One of these meetings had also been attended by the Vice-Chairman. P Sawers said she had invited G Murray in his position as Finance Convener to attend meetings because of the substantial cost that would be involved if this project was to be approved.

P Sawers said the architect had presented a set of plans which both she and G Duncan had felt were not appropriate for the project and they had asked the architect to re-design certain aspects and return to them with updated plans.

G Duncan had met with the architect to review the updated plans and a further meeting with the architect, which she would attend, was imminent.

P Sawers said she did not intend to bring plans before the directors until she was happy that they were fit for purpose.

She said she had no other discussions with regard to these plans with Angus Council or with any other party.

P Sawers asked J Gilbert if that had answered his query satisfactorily.

J Gilbert said he had been asked to clarify a rumour that discussions regarding the Golf Centre had taken place at the Pringle Trophy event.

P Sawers said any discussions at the Pringle Trophy with regard to the Golf Centre would have been consistent with the information provided in the minutes of the meetings she had outlined earlier. The minutes of these meetings are public documents. G Duncan said neither he nor G Murray had attended the Pringle Trophy.

J Gilbert then asked for clarification of a second rumour which was that plans had been submitted to Angus Council but they would not approve the plans without the agreement of the local golf clubs.

P Sawers said no plans had been sent to the Council and this was confirmed by H Oswald and A McKeown.

H Oswald said it was possible that the architect had informal discussions with the planners prior to any plans going forward but this would be entirely normal practice for any large development.

W Thompson commented that perhaps due to the length of time it had taken to produce the plans it may be worth considering asking other architects for their proposals.

P Sawers asked if J Gilbert felt that his questions had been fully answered. J Gilbert replied that they had.

4. Charitable Status – Written Resolution

G Duncan said all parties had now signed the written resolution which had been submitted to OSCR and we now awaited the formal letter with regards to charitable status.

5. Approval of Minutes of the CGLMC Limited Meeting of Monday 6 October 2014

Approved: G Murray

Seconded: C Yule

(a)Matters Arising Therefrom

Imlay Bridges

P Sawers said she had met Mr John Imlay in the last ten days and he would be producing drawings which would be circulated to the directors for approval prior to going for planning permission.

P Sawers gave a brief update on Caddiemaster Martin Roy who has been in hospital.

Car Park Rental

H Oswald asked if the rebate in the car-park rental for the period of the Commonwealth Games had been received and G Duncan said it had.

In answer to a question from J Gilbert, G Duncan confirmed that the full car-park rental for the month had been received.

6. Approval of Minutes of the Greens Sub-Committee Meeting of Monday 13 October 2014

Approved: L Gordon

Seconded: C Yule

Correction: I Frier pointed out he was not present at the meeting and should be recorded as an apology.

(a)Matters Arising Therefrom

There were no matters arising.

7. Finance Business

There was no finance business.

8. Approval of Minutes of the Pro-Shop Sub-Committee Meeting of Tuesday 28 October 2014

Approved: R Gillespie

Seconded: C Yule

W Thompson said that the pro-shop had had an excellent financial year and were considerably ahead of the budget at this time. He pointed out that the Ryder Cup week had brought a significant boost in sales and the bad weather at the Dunhill had also contributed to increased sales of wet weather gear.

W Thompson said the sub-committee had recommended that the VIP scheme be continued for a further 12 months and that two new options be offered to VIP members. First was that the payment for the VIP scheme could be added to the monthly direct debit already paid by season ticket holders and secondly the scheme could be entered at any time of the year and would run for 12 months from the point of joining.

G Paton said he had some concerns with regards to the operation of the scheme and that it should be clarified with appropriate guidelines.

Following discussion W Thompson said he would put forward proposals which he would bring to the next meeting.

The directors agreed:-

1. That VIP members would be offered the facility to pay the annual fee via monthly direct debit.
2. That season ticket holders could join the VIP scheme at any time and they would be members for 12 months from the date of joining. No direct debit facility

would be offered to members joining at any other time than the 1 April and the full VIP membership fee would be have to be paid up front.

G Paton pointed out that someone joining, for example, in July would never have the opportunity to use the Direct Debit facility as their renewal date would always be after April 1. W Thompson accepted this would be a difficulty and said he would consider how to resolve this issue.

W Thompson referred to the suggestion by R Gillespie that the visitor experience could be enhanced by the taking of photographs at the first tee and the photograph provided to the visitors at the end of their round.

W Thompson said he had spoken with Prestwick and the information there was that each photograph cost 80p to produce.

W Thompson said he would look at the practicalities of this system and make it an agenda item at the next pro-shop sub-committee meeting.

G Paton mentioned that if a season ticket holder was trying to check in with their fob key and another transaction was taking place at the till, the fob would not register. G Duncan said he would investigate this matter and report back.

9. Major Projects

There was no Major Project Business.

10. Tournament Business

A McArtney said a meeting would take place after the greens meeting on Monday 10 November 2014.

11. P R Business

L Gordon said she had prepared a report for the Guide & Gazette which had been well received by the newspaper. She asked if anyone had any information they wished to go into the public domain to contact her and let he know.

12. Season Ticket Business

There was no Season Ticket Business

13. Environment Business

J Gilbert said the annual meeting would take place in November.

14. Golf Services Manager Report

Discussion took place on the proposal to adjust the tee times in October to minimise the disruption which might take place due to maintenance greenkeeping work.

J Gilbert expressed concern at any reduction in the amount of member's times that might be available. W Thompson said if member times were to be removed from the lunch slot the same amount of member times should be given earlier in the day. He did

not agree with taking the whole members lunch hour and only giving four members' times back in the morning.

It was agreed that a meeting should take place chaired by G Duncan to discuss the practicalities of this proposal further and to report back. J Gilbert asked if he could be present at this meeting.

C McLeod reported on the IGTM show which he had attended and commented it had been very successful with a lot of meetings taking place.

15. General Manager's Report

Extension at 21 Links Parade

Discussion took place with regard to the proposed extension at the neighbouring building to the offices at 20 Links Parade.

G Murray expressed concern at the removal of the boundary wall and also at the proposed extension out to the side which he said would prevent CGLMC Ltd from carrying out any extensions themselves if those were ever required in the future. He also queried whether the maintenance costs of any new roof would have to be shared between the properties.

W Thompson felt that if we were ever to come to sell the building at 20 Links Parade the proposed work may well affect the commercial price that could be obtained for the property.

H Oswald recommended that CGLMC get in touch with a planning consultant and discuss the plans with them to see if there were appropriate grounds for objection.

Seagreen

J Gilbert asked if the application by the solar farm to use the same power station as Seagreen would have any impact on the Seagreen applications. A McKeown said that the matter would have to be resolved in order for Seagreen to progress with the use of the Tealing sub-station.

16. Companies House Matters

There were no Companies House Matters.

17. Health & Safety Report

There were no Health & Safety matters to report.

Meeting closed 2000 hours.